

IMPORTANT CIRCULAR

E-mail/ SPEED POST / T.T.B.



कायलय, रक्षा लेखा नियंत्रक
उदयन विहार, नारंगी, गुवाहाटी-७८११७१

OFFICE OF CONTROLLER OF DEFENCE ACCOUNTS,
UDAYAN VIHAR, NARANGI, GUWAHATI-781171



ई-मेल/email: cda-guw@nic.in, फेक्स/Fax: 0361-2640204 फोन/Phone: 0361-2640394, 2641142

No. A/III/LAC-OUT/2020-21/Vol-II

Date: 08/12/2020

To,

1. HQ 3 Corps, Pin- 908 503, c/o 99 APO
2. HQ 4 Corps, Pin- 908 504, c/o 99 APO
3. HQ 101 Area, Pin- 908 101, c/o 99 APO
4. HQ 41 Sub-Area, Pin- 908 641, c/o 99 APO
5. HQ 51 Sub- Area, Pin- 908 651, c/o 99 APO
6. HQ SFC, Pin-908547, C/O 56 APO
7. Bridage Formations

Sub: Expeditious issue of LAC (Last Audit Certificate).

----- X -----

Issue of LAC to the departing units/formations from the accounting jurisdiction of this office is being delayed due to the various reasons. To expedite the process, it is requested to advise the units/formations under your administrative jurisdiction to follow the under mentioned guidelines:-

- i) Allotment and expenditure and the status of vouchers submitted for all types of grants are to be mentioned in the unit's covering letter addressed to the Accounts Section of this office at the time of applying for LAC.
- ii) Copy of the authority letter for movement of the units/formations issued by IHQ of MoD (Army) and Departure and Arrival Report are to be attached with the covering letter.
- iii) Statement of Accounts and the vouchers in respect of all grants against which advance drawn are to be submitted well in advance.
- iv) Treasury Receipt for unexpended amount out of the advance drawn must be deposited through MRO is to be submitted in time
- v) Expeditious settlement of outstanding objections/observations.
- vi) Expeditious submission of copies of Final Adm Check of FOL/Ration and Final LRC duly audited by LAO/ALAO (Army) for issuance of Special Audit Report/Final Audit Report. Units/formations located in peace area are requested to complete detailed audit by the concerned LAO/ALAO (Army) well before their departure from the present location.

DCDA (A/cs)

Copy to:

1. The HQ Eastern Command (FP) }
PIN- 908542, c/o 99 APO }
2. The Officer-in-charge }
IT & SW Cell (Local) }

For information and necessary action
please.

For uploading on CDA Guwahati website
please.

Sandef
DCDA (A/cs)