

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS, GUWAHATI
UDYAN VIHAR, NARANGI, GUWAHATI- 781171

Phone No. 0361 2640394

Fax No. 0361 2640204

IMPORTANT CIRCULAR NO. 61

No. AN/II/443/Order/MO/Ghy/Vol-I

Date: 14.11.2014

To

1. All Sections of MO CDA Guwahati
2. All Sub-Offices (As per Standard List)
3. PA to CDA
4. Subject File

Subject: Inclusion of Aadhaar (Unique Identification) Number in Service Book of Government Servants.

Reference: *Ministry of Personnel, Public Grievances & Pensions, and Department of Personnel & Training Office Memorandum No. Z-20025/9/2014-Estt. (AL)*
Dated: 3rd November 2014

Office Memorandum No. Z-20025/9/2014-Estt. (AL) Dated: 3rd November 2014 issued by Ministry of Personnel, Public Grievances & Pensions, and Department of Personnel & Training, has been decided to include the respective Aadhaar numbers of all Government servants in their Service Book and a request has also been made to ensure that the Service Books of all employees have an entry of the employees' Aadhaar Number.

To comply with the instructions issued by the above authority it is requested to submit a copy of Aadhaar (Unique Identification) Number duly "ATTESTED" by the Officer-In-Charge, for inclusion of the same in respective service book, on or before 31.12.2014.

Contents of this letter may please be noted by all.

The matter may please be treated as top priority.

Please acknowledge receipt.

-sd-

Dy. Controller (AN-II)

Copy to;

1. The Officer-in-Charge
EDP Centre (Local)

} For uploading in the official website of CDA Guwahati.

Debanjan De
Sr. Accounts Officer (AN-II)