

रक्षा लेखा नियंत्रक का कार्यालय, गुवाहाटी उदयन विहार, नारंगी, गुवाहाटी- 781171
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS, GUWAHATI
UDAYAN VIHAR, NARANGI, GUWAHATI-781171

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AN/1A/01/CIRCULAR/Vol-IX

Date: 01/09/2015

Important Circular No. -56

To,

All sub-offices under CDA Guwahati.

Subject : Implementation of Aadhar Enabled Biometric Attendance System
(AEBAS) in CDA Guwahati.

Detail information as per prescribed proforma in Annexure-'A'
(enclosed) in respect of all the officers and staff serving in your office of CDA
Guwahati organization may please be forwarded immediately so as to reach this
office/section latest by 08.09.2015 positively by e-mail or Fax for obtaining of
Aadhar No. for the purpose of implementation of biometric attendance as desired
by HQrs. office.

The matter may please be treated as Most Urgent.

Encl: Annexure- 'A'

- SD
(H B Dutta)
SAO (AN)

Copy to:

The Officer-in-Charge
EDP Centre (Local)

} For uploading in the official website of CDA
Guwahati.

(H B Dutta)
SAO (AN)

ANNEXURE - 'A'

Sl No	Name of the person in full	Name of the person as should appear in the National Population register	Relationship to the head	Sex -1 Male -2 Female	Date Of Birth	Marital Status Unmarried-1 /Married-2/ Widowed-3/Separated-4 / Divorced-5	Educational Qualification	Occupation /Activity
1	2	3	4	5	6	7	8	9
1			Unrelated					Govt. Servant

Name of Father, Mother and Spouse in Full	Place of Birth Village, Dist, State	Nationality Indian-1 Other-2	Present address of usual residence with PIN no. H/No., Village/Town, P. O, Dist., State	Duration of stay at present address	Permanent residential address with PIN code H/No., Village/Town, P. O, Dist., State
10	11	12	13	14	15
F- M- S-					