



रक्षा लेखा नियंत्रक का कार्यालय, उदयन विहार, नारंगी, गुवाहाटी- 781171
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
UDAYAN VIHAR, NARANGI, GUWAHATI- 781171
फोन/Ph फ़ैक्स/Fax:0361-2640394, 2640204 e-mail: cdaguwadmin1c.dad@hub.nic.in



महत्वपूर्ण परिपत्र सं./ Important Circular No. - 127

सं./No. AN/IC/47/ACP/MACP/01/2021

दिनांक/Date: 23/12/2020

सेवा में/ To

- The Officers-in-charge
1) All Sections of MO CDA Guwahati
2) All Sub-Offices under CDA Guwahati

विषय /Sub:

Modified Assured Career Progression Scheme (MACPS) for the Central Govt. Civilian Employees: MTS/Clks (including IDT)/Sr Auditors/ Hindi Translators/ Stenographers/Private Secretaries/ Staff Car Drivers/DEOs/ Canteen Employees and Asst. Accounts Officers

1. Please furnish names of MTS/CLKs (including IDT)/ Auditors (including IDT)/ Sr. Auditors/ Hindi Translators/ Stenographers/ Private Secretaries/ Staff Car Drivers/DEOs/Canteen Employees and Asst. Accounts Officers in the following format attached as 'Annexure-I, who will be eligible for consideration of first/second/third financial upgradation under MACP scheme between 01.04.2021 to 30.09.2021.
2. It is requested to furnish left over cases if any.
3. Reply should reach this office/ section positively by 15/01/2021 on email id cdaguwadmin1c.dad@hub.nic.in
4. Nil Report is also required. No separate Hard Copy will be sent

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(देबप्रिय दास / Debapriya Das)
लेखा अधिकारी(प्रशा)/Accounts Officer (AN)

वितरण / Distribution:

1. The Officer-in-charge, IT&SW

- For uploading
in CDA Guwahati
website

Debapriya Das
(देबप्रिय दास / Debapriya Das)

लेखा अधिकारी(प्रशा)/Accounts Officer (AN)

ANNEXURE - I

Statement showing details of MTS/CLKs (Including IDT) / Auditors / Sr. Auditors / Hindi Translator, Stenographers / Private Secretaries / Staff Car Drivers / DEOs / Canteen Employees and Asst. Account Officers.

Sl. No.	Name, Grade & A/C No.	Date of Birth	Date of Initial Appointment (with grade)	Date of 1 st promotion with grade / Date of 1 st ACP / 1 st MACP	Date of 2 nd promotion with grade / Date of 2 nd ACP / 2 nd MACP	Certificate : Discipline, Vigilance (if any criminal case is pending / Initiated.)	Remarks if any
1	2	3	4	5	6	7	8

Date:

Counter Signature of AO/SAO