



रक्षा लेखा नियंत्रक, उदयन विहार, नारंगी, गुवाहाटी-781171
Controller of Defence Accounts, Udayan Vihar, Narangi,
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AN/1A/IC/AO/SAO/VOL-III

DATED: 07.06.2017

IMPORTANT CIRCULAR NO- 30

To,

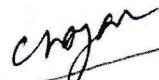
1. All SAOs/AOs in Main Office CDA guwahati
2. All SAOs/AOs in Sub Offices (Including IFAs)

Subject: Annual report for inter Command transfer: SAOs/AOs

Annual report for the year 2017-18 on a/c of Inter Command transfer in respect of SAOs/AOs is to be furnished to HQrs office, Delhi Cantt.

Accordingly, willing SAOs/AOs may prefer their applications for Inter Command transfer to their choice stations as per Proforma attached so as to reach this office latest by 01/08/2017. Applications received after the sheduled date will under no circumstances be entertaied.

Enclosure: As above


(Chayan Das)
Sr Accounts Officer (AN)

SI No.	Name	Date of Birth	Grade	A/C No	Date of Appt.	Office where serving	Orgn.	Date of Promotion to AO's Grade / SAO's Grade
1	2	3	4	5	6	7	8	9

Whether EDP Trained, Yes/No.	Home Town	If DAD office not available at home town, nearest Station to home town where DAD office exist	ACR gradings of last 3 years 13-14 14-15 15-16	Station Seniority	First Choice Station	Second Choice Station	Third Choice Station	State/ Own
10	11	12	13	14	15	16	17	18

Station Served	From Date	To Date	Physically handicapped (Yes/No)	Disciplinary Case pending (Yes/No)	Spouse Working (Yes/No)	Grounds for Transfer	Recommendation of PCDA/CDA
19	20	21	22	23	24	25	26

* Necessary certificates wherever required may be furnished.

(Signature of Applicant)