

FAX/SPEED POST

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AN/1A/IC/AO/SAO/Vol-III

Dt.20/02/2014

IMPORTANT CIRCULAR NO.06

To

- 1 All Section in MO CDA Guwahati
- 2 All Sub-Offices (Including IFAs)

Subject: Half yearly report for Inter -Command Transfer: SAOs/AOs

Half Yearly report for Inter-Command transfer in respect of SAOs/AOs, to be furnished during 03/2014 to HQrs. Office, Delhi Cantt, is due in March 2014.

Accordingly, willing SAOs /AOs may prefer their applications for Inter-Command transfer to their choice stations as per "Proforma" attached, so as to reach this office latest by 08/03/2014. Application received after the scheduled date will under no circumstances be entertained.

Encl: As Above

Sol -

(B Borah)

Sr. Accounts Officer (AN)

Copy to:-

✓ EDP Section (local):-For uploading in the official
website of CDA Guwahati

B Borah

(B Borah)

Sr. Accounts Officer (AN)

Proforma for Half Yearly Inter Command Transfer Request of SA/Aud/CIK/DEO

Sl No.	Name, Grade & A/C No.	Organisation	Office where serving	Date of appointment	Date of Birth	Home Town	Grounds For Transfer	Deputation
1	2	3	4	5	6	7	8	9

Station where served since appointment	Period of Serving	Choice Stations	APAR Grading	Whether EDP trained	Expenditure State/Own
10	11	12	13	14	15

Signature