

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNT
UDAYN VIHAR, NARANGI, GUWAHATI 781 171

NO. AN/IV/Deadstock Articles /2017-2018/I

DATED: 06/11/2017

Auction Notice

Subject: - Auction of condemned dead stock articles.

Sealed bids/quotations are invited from citizens/firms of India in proforma as per **Annexure** enclosed for disposal of deadstock articles belonging to the Controller of Defence Account Guwahati (CDA Guwahati) on “**As is where is**” basis as per details below:

2. **Brief details of the auction:**

Lot	Particulars of item
Lot-I	Computer Hardware : Server, UPS and Computer System
Lot-II	Electronics & Electricals : Air conditioner, exhaust fan, Pedestal Fan, DVD, Fax machine, Photocopier, Induction Top, Inverter system, Mixture Grinder, Juicer, Projector, Stabiliser, Refrigerator, Heater, Blower, TV, Water Cooler, RO water purifier, wall clock etc
Lot-III	Furniture: Almirah, Book Case, Box, Table, Chair, Mattrees, Mirror, Screen, Sofa, TV Stand, Kitchen Utensil etc.

Address for submission of bid:	Sr. Accounts Officer (AN-IV) Office of the CDA Udayan Vihar, Narangi, Guwahati 781 171
Closing Date & Time for Receipt of bid:	By 11:00 AM on 30-11-2017 (By Hand or by Registered Post)
Bid Opening Date, Time & Venue :	At 03:00 PM on 30-11-2017 in the Office of the CDA Guwahati
Inspection of the Articles :	From 10-11-2017 to 30-11-2017 between 09:30 AM to 11:00 AM on working day.
Pre-bid Conference	At 11:00 on 21-11-2017 at Conference Hall in Main Office CDA Guwahati.
Earnest Money Deposit (EMD):	Rs.28,328/-

3. **TENDER FEE**

The bidder shall deposit a Demand Draft/Pay Order amounting to Rs. 500/- in favour of CDA Guwahati, payable at Guwahati towards cost of tender document. In no circumstances, the amount paid for the tender form will be refundable.

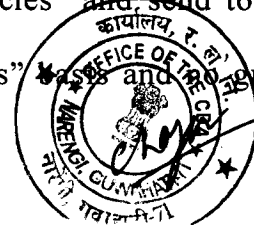
4. Bids received without quotation shall be summarily rejected. Bidder may either quote for all Lots or Lot-I or Lot-II or Lot-III. The relevant quotation column shall be strike out if bidder wishes not to quote with regard to any Lot. However quotation column shall not be left blank under any circumstances.

5. Terms and Conditions:

i. Bids should be accompanied by Earnest Money of Rs 28,328/- (**Rupees twenty eight thousand three hundred twenty eight only**) in the form of Demand Draft (DD) drawn in favor of CDA Guwahati payable at **Guwahati** without which the bids will not be considered. The Demand Draft along with the sealed bids (as given in Annexure) should be put together in an envelope super scribed “Bid for sale of condemned Articles” and send to the address as indicated above.

ii. The Lot or Lots will be disposed off on “as is where is” basis and no guarantee for its worthiness or quality will be given by this office.

iii. In the bid, amount should be for whole Lots.



iv. The bidders will not be allowed to withdraw their bids, failing which their Earnest Money Deposit (EMD) will be forfeited.

v. In the event of acceptance of bids, the successful bidder (i.e., highest bidder) will be required to deposit the full bid amount by means of DD drawn in favour of CDA Guwahati payable at Guwahati **within 15 working days from the date of the acceptance of the bid by the CDA Guwahati.**

vi. The items shall remain, in every aspect, at the risk of the buyer from the time of acceptance of his offer. The seller will not undertake any liability whatsoever for the safe custody, protection or preservation after the sale has been confirmed. Lots are put up for sale, subject to change by nature's wear and tear. No complaint regarding the quality or description of the materials sold will be entertained once the bid has been accepted.

vi. Delivery has to be taken within 30 (Thirty) calendar days (called free delivery period) from the date of the acceptance letter/sale order (excluding the date of issue of acceptance letter/ sale order). The delivery of material will be given only after realization of the demand draft/ pay order. If the purchaser is not able to lift the material within the free delivery period, he may request for an extension. Such extensions will be granted after levying a ground rent @ 1/2 (half) per cent of the sale value per day.

vii. The seller will not be, in any way, responsible for failure to deliver the material due to causes beyond his control such as a strike, lockout, cessation of work by labourers, shortened hours, act of God or other causes or other contingencies whatsoever. The buyer shall not be entitled to cancel the contract and the period of delivery shall automatically be extended proportionately.

viii. Materials sold but not removed within the specified date will become the property of the seller and it will have the right to dispose of such goods in any manner as he deems fit without any notice.

ix. **Witnessing Delivery**

All materials sold shall be weighed or counted before delivery, this being supervised by the:

- i) CDA Guwahati representative;
- ii) Representative of the purchaser (if he wants to be present).

x. The Earnest Money Deposit (EMD) of the successful bidder will be released only after the deposit of sale proceeds. The EMD will not be adjusted as sale proceeds and it will be forfeited in case of failure in honoring the bid. In all cases, no interest will be paid on EMD.

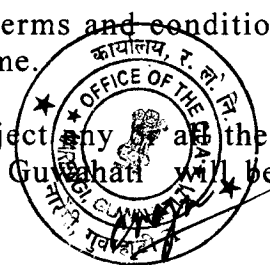
xi. The articles will be delivered only after the receipt of full payment and after the successful bidder submits documentary evidence in support of residential status viz. Ration card/Voter ID card/Passport in case of individual and Registration Certificate in case of firms etc. The sold vehicles have to be lifted at the successful bidder's own expenses within 4 days of final payment beyond which this office will not be responsible either for safe custody or for any loss or damage to the said vehicles.

xii. The successful bidder will also be responsible for getting the clearance from State (or Union Territory) Pollution Control Board (SPCB), if required, and produce it at the time of taking delivery of the materials.

xiii. The articles will be disposed off on "as is where is" basis and no guarantee for its worthiness or quality will be given by this office.

xiv. All the bidders undertake to abide by the additional terms and conditions (if any) as would be laid down by the competent authority from time to time.

xv. The CDA Guwahati reserves the right to accept or reject any/all the bids without assigning any reasons whatsoever. The decision of the CDA Guwahati will be final in this regard during the process of this Bid-cum Sale at any stage.



- xvi. Late bids, that is, bids received after the specified date and time of receipt shall not be considered.
- xvii. The bid of the highest acceptable responsive bidder shall normally be accepted and an acceptance/sale order be issued. However, if the price offered by that bidder is not acceptable, a negotiation may be held only with that bidder.
- xviii. GST rates as applicable on the date shall be payable by the successful bidders over and above the accepted quote.



Chayan
Sr Accounts Officer (AN-IV)
CDA Guwahati

Annexure**PROFORMA FOR OFFERING RATE FOR DISPOSAL OF 1 CONDEMNED VEHICLES**

Amount of Earnest Money Deposit (EMD):	Rs (in fig.): ` (Rupees only)
Particulars of Demand Draft (DD):	No. : Date: Bank: Branch:
Name of the bidder:	
Address: (Address should be complete and supported with proof viz. attested copies of Ration card/Voter ID card/Passport etc. The bidder should always be available for receiving	
Telephone Number(s):	Land line: Mobile:

I/We submit my/our highest quotation for the said 01 (one) number of vehicles offered for sale by CDA Guwahati :

Lot	Particulars of item	Amount Offered
Lot-I	Computer Hardware : Server, UPS and Computer System	Rs (in fig.): ` (Rupees)
Lot-II	Electronics & Electricals : Air conditioner, exhaust fan, Pedestal Fan, DVD, Fax machine, Photocopier, Induction Top, Inverter system, Mixture Grinder, Juicer, Projector, Stabiliser, Refrigerator, Heater, Blower, TV, Water Cooler, RO water purifier, wall clock etc	Rs (in fig.): ` (Rupees)
Lot-III	Furniture : Almirah, Book Case, Box, Table, Chair, Mattrees, Mirror, Screen, Sofa, TV Stand, Kitchen Utensil etc.	Rs (in fig.): ` (Rupees)

2. I/We have very carefully read the terms and conditions of the offer including the clauses on Earnest Money Deposit (EMD), Ground Rent, Taxes and Delivery and agree to abide by these in letter and spirit. The decision of the CDA Guwahati on any dispute arising out of the offer shall be binding on me/us.

3. I/We agree to the all or any of the terms and conditions in whole or part as laid down in the auction notice vide letter No. AN/IV/AMBASSADOR/2017-2018 dated 06.11.2017 which would constitute and have force of contract between me/us and CDA Guwahati, if I/we am/are declared a successful bidder.



4. I/We hereby undertake that the vehicles will be used for bonafide/lawful purpose only.

Place:
Date:
Seal:

Signature:
Name & complete postal
address with Mob. nos. :

