

**OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
UDAYAN VIHAR ,NARANGI, GUWAHATI 781171**

No E/I/MISC/Vol-II

DATED 14/03/2017.

To

1. The Officer in Charge,
Section - E/III-C,
Local.
 2. All the AO -GE(s)/AGE(I)(s), CCE(s)
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Subject : Booking of Expenditure : Strictly Complying thereof.

Reference : MO Guwahati letter no AN/IB/CC/Cell 1679/Gen/V/-XIII dated
07/03/2017.

Of late, a case of Non -Compilation of VAT/Sale Tax and Labour Cess in the PM for the month of 03/2016 and after closing of PM for 13/2016 and 14/2016 the error has been noticed thereby leaving no scope for this office for booking of missing entries as well as for rectification.

As the expenditure was not accepted by CGA (Controller General of Accounts) to compile in Financial year 15-16 through journal Entry, Hqrs office has directed this office to investigate the reason for non detection and rectification /inclusion of PM before closing March Final -2016 and responsibilities may be fixed in terms of Para 29(iii) of Defence Accounts Code, 2014 for non carrying out rectification by the closing of March Final 2016 Account.

Therefore, it is directed by the competent authority to inform you to take necessary steps for exercising stringent checking of cash book with schedule -III while checking of their accounts and to avoid such lapses and taking remedial measure to evade such reoccurrences in future, failing to comply this, may lead to drastic action like initiation of disciplinary proceeding against the erring officials.

This may please be got noted by all officials and kept in safe custody

—Sd—

(S.D. SARKAR)

Sr Accounts Officer (E)

Copy to the

2. The officer in Charge
EDP section
Local

With a request to upload the same in the official website of CDA Guwahati.

(S.D. SARKAR)

Sr Accounts Officer (E)