



रक्षा लेखा नियंत्रक का कार्यालय, गुवाहाटी उदयन विहार, नारंगी, गुवाहाटी-781171

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

UDAYAN VIHAR, NARANGI, GUWAHATI: 781171.

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No. DDP/1/03/PM/Vol-VI

Dated: 25/03/2019

To

The Officer-in-Charge

1. All AOs GE/DEO/CCE (A)/ PAOs
2. Area Accounts Office Shillong

Subject: Annual Closing of Accounts for the year 2018-19.

Reference : HQrs office most important Circular No. 144 of 03/2019 dated 19/03/2019 and this office most important Circular No. A/IV/18/Imp.Cir/Vol-VII dated 22/03/2019.

This office important circular No. 18 regarding "closing of annual accounts for the year 2018-19" is reproduced herewith for guidance and necessary action:

The accounts of FY 2018-19, will be closed in the following Phase:

- (a) March (Preliminary)
- (b) March (Supplementary) (March Final).

There will be no manual account and the March Supplementary will be treated as March Final Accounts. The following dates have been fixed for submission of accounts for March (Preliminary 2019, and March (Supplementary) (March Final) 2019 to this section.

Month's Account	Date By Which The Last Batch Of PM To Reach DDP Cell MO Guwahati (with requisite certificate)
March (Preliminary)	03/04/2019
March (Supplementary) (March Final)	16/04/2019

2. Suitable arrangements may please be made for dispatch of P.M. on the dates as prescribed in order to avoid non-inclusion of PM.
3. The contents of this circular may please be brought to the notice of all concerned and acted upon promptly/accordingly.

(J N Doley)

Asst Controller