

## IMPORTANT CIRCULAR



रक्षा लेखा नियंत्रक का कार्यालय, गुवाहाटी उदयन विहार, नारंगी, गुवाहाटी-781171

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

UDAYAN VIHAR, NARANGI, GUWAHATI: 781171.

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NO.SC/II/COND/CORR/18-19/VOL-06

DATED: 06.02.2019

To.

1) The HQ Eastern Command

Pin - 908592 C/o 99 APO

2) The HQ 3 Corps

Pin-908503 C/o 99 APO

3) The HQ 4 Corps

Pin-908101 C/o 99 APO

4) The HQ 101 Area

Pin-908101 C/O 99 APO

5) The HQ 51 Sub Area

Pin-908651 C/O 99 APO

6) The HQ 41 Sub Area

Pin-908641 C/o 99 APO

Subject : Procedure for claiming Condiment Expenditure.

In Continuation of this office urgent/immediate circular No.SC/II/Cond/Corr/18-19Vol-1, dated-06/11/2018, it is intimated that our HQrs Office i.e. CGDA Delhi Cantt has instructed that the Units claiming condiment expenditure are required to forward the followings:

- i) Statement of expenditure for preceding half yearly before applying advance for second half duly verifying the strength by LAO/RAO.

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ii) In half yearly statement of expenditure, unit has to forward paid vouchers along with ration strength duly verified by LAO and other supporting documents.

iii) Since it is an advance, quarterly statement of expenditure are being submitted for audit and balance if any is deposited through MRO.

Further, the nominal roll/strength of the unit verified/ authenticated by Unit Command should suffice and individual signature may not be initiated while releasing/processing claims for releasing advance for condiment expenditure.

Copy of CGDA Delhi Cantt letter NO.AT/IX/9504/Condi/Expdr. dated .30.01.2019 is enclosed herewith for reference and necessary action please.

Encl: 01 (one)

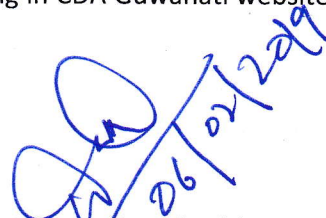
  
Group Officer (SC/II)

Copy to :

- 1) All LAO (A). Under the administrative jurisdiction of CDA Guwahati.
- 2) ✓ The Officer –in –Charge.  
EDP Section (Local)

} For information and necessary action please. Copy of HQrs Office above mentioned letter is enclosed herewith.

} For uploading in CDA Guwahati website please.

  
Group Officer (SC/II)