



रक्षा लेखा नियंत्रक का कार्यालय, गुवाहाटी उदयन विहार, नारंगी, गुवाहाटी-781171

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

UDAYAN VIHAR, NARANGI, GUWAHATI: 781171.

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NO. DDP/I/NPS/18/ORDER/VOL-XXVIV

Date: 31.07.2018

To

01. The Officer-In-Charge  
Area Accounts office
02. The Officer-In-Charge  
The PAO (Ors) ARC Shillong
03. The Officer-In-Charge  
All THE AO GEs/AGEs

The SDB Centre  
(Local)

**SUB: QUALITY INSPECTION IN RESPECT OF ALL PAOS UNDER THE AUDIT JURISDICTION OF CDA GUWAHATI.**

In a preparatory to the ensuing CGDA inspection of CDA Guwahati O&M MO CDA Guwahati has forwarded a questionnaire. In order to consolidate the reply, Pr. A.O i.e. DDP Controller needs the following information by 3rd of August, 2018.

1. Annexure A&B enclosed herewith which is self-explanatory.
2. The details (cheque No, date and amount, PAO and Trustee Bank/ Branch) of cheque returned by Trustee Bank for the last three months and also mention the action taken by your PAO in this regard.
3. The data of excess remittance of subscribers who are deserter or on EOL/ absence for a long time.
4. Record of excess remittance in respect of subscribers who have died or left Govt. Service.
5. Abstract of register " NPS Remittance (Cheque/NEFT) to Trustee Bank" being maintained as per instructions No. 2 issued vide letter No. AT-I/NPS/CORR /II dated 29-4-2010.

As the first quality inspection is going on, all the Officer-In-Charges are enjoined upon to provide this information by the stipulated time limit please.

**Please accord 'Top priority'.**

*Anand Kumar*

Sr. Accounts Officer

**Annexure-A**

New Pension Scheme (registration of new entrants i.e. Def Civ, DAD employee, GREF personnel etc)

Name of subscriber	Unit/Office	Date of Appointment	Date of Receipt of S1 in PAO office from DDO	Name & Rgn No. of the PAO	Date of allotment of PRAN	Date of First upload of SCF	Remarks and reason for delay if first upload not taking place by the end of the following the month of appointment

**Annexure-B**

Name PAO--

Salary Month	NPS Pay Bill	Total subscribers	Basic Pay	Grade Pay	DA	NPA	Total (4+5+6+7)	10% of the amount at col-8	Amount booked under matching Govt. contribution (Code head)	Amount booked under employee contribution (Code head)	Total amount of Col(10+11)	Date of SCF upload	Amount Remitted to Trustee Bank	Reasons for difference (i) between Col-9&10 (ii) between Col-12&14
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
	Regular													
	Arrear etc													

Note --Please indicate the code heads under which employee contribution and matching Govt contribution have been booked by the PAO under column 10 and 11 above