



रक्षा लेखा नियंत्रक कार्यालय, उदयन विहार, नारंगी, गुवाहाटी -781171  
OFFICE OF THE CONTROLLER OF DEFENCE  
ACCOUNTS, GUWAHATI  
UDAYAN VIHAR, NARANGI, GUWAHATI-781 171



No : E/I/ARMES/2019-20/VOL-XI

Dated 16/03/2020

To

All the AOs/AAOs GEs/AGEs/CCEs (Army & Air Force)

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**Subject :** Finalization of Appropriation Accounts (Defence Service) – Review of Works Expenditure: 2019-20.

The requisite report (i.e. Annual Review of MES works Expenditure- ARMES) for the year 2019-20 duly enclosed with all the statements may please be submitted to this office latest by **15<sup>th</sup> April 2020** without fail so that consolidated report could be sent to HQr Office latest by first week of June 2020.

Statement “F” Para 18 indicating the recoveries of License Fee, Rent & Allied Charges in respect of Rent Bills issued up to February 2020 and position of outstanding amount as on 30<sup>th</sup> June 2020 should be submitted to this office by 01/07/2020 without fail through FAX/ e Mail/ By Hand to E/I section of this office so that the same can be furnished to HQr Office on the scheduled date.

While preparing the report, utmost care may please be taken in completing all the statement of the requisite report before rendering the same to the Main Office. Special Attention may please be accorded to entries for the opening balances of this year, which should tally with the Closing Balances of the previous report, i.e. ARMES 2018-19. All the statements are required to be submitted. Even nil statements are required.

**Please accord “TOP PRIORITY”**

*This issue with the approval of GO(E)*

*sd -*  
Sr. Accounts Officer (E/I)

Copy to:

✓ **The Officer in Charge.**  
**IT & SW Section,**  
**(Local)**

- With a request to upload the same on the official website of CDA Guwahati please.

*[Signature]*  
Sr. Accounts Officer (E/I)