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No.E/1/404/Targ Report/Vol-II

Dated: 23 /08/2016

To

The AO GEs/AGEs/CCEs(Army & Air Force) & AAO BSOs

C/O 99 APO

Subject :

**Framing of Target** for the FY 2016-17 on **CP Vouchers** and on **Rent & Allied Charges**

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1. As per directions of the Competent Authority target for this FY 2016-17 has been fixed for adjustment of CPs Vouchers within the same financial year. During review of CP Vouchers for FY 2015-16 by HQ CGDA New Delhi , it has been observed that a huge amount of Outstanding CP Vouchers has been lying un-actioned , which has been adversely commented. A list of responsible AO GE with Outstanding Balance as on 01/04/2016 has already been uploaded with letter E/1/ARMES/2015-16/Vol-VII dt 05/08/2016.
2. Similarly , during Annual Review of ARMES report 2015-16 by HQ CGDA, a huge amount of Rent , Lic. Fees & other Allied charges have been observed outstanding / Un-recovered, which has been adversely commented by HQ Office. A list of AO GEs/AO AGE(I)s/AAO BSOs with outstanding amount of Rent ,Lic. Fees & Allied Charges has already been uploaded on our official web-site.
3. In view of the above all concerned offices are directed to take necessary action to clear outstanding Rent ,Lic. Fees, Allied charges & CP Vouchers and **Quarterly Report for both the information is required to be submitted to E-1 Section, MO CDA Guwahati latest by last day of every quarter ending through FAX/ e-mail/by hand.**

- Sd -

(K Lalbiakchhunga)  
ASST. CONTROLLER

Copy to:

The O I/C EDP Section  
(Local)

With a request to upload the memo in our official web-site

(S D Sarkar)  
Sr Accounts Officer(E-I)