

Fax/e-mail

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
UDAYAN VIHAR, NARANGI, GUWAHATI-71

No.E/I/404/Targ Report/Vol-I

Dated: 01/01/2015

To

The All AO GE/AGE(I)/AGE/AAO BSO


Subject: Framing of Targets for the year 2014-15: Rent & Allied charges

Reference: This office letter No. E/I/104/404/Targ Report/Vol-I dt 12.11.2014

Quarterly Target Report of rent and allied charges for QE 12/14 is due so as to reach the main office latest by 10th of the following month of QE. The same may please be submitted on due date in the prescribed proforma for consolidation and onward submission to HQR office.

The said report may be forwarded by FAX/E-mail/Speed Post/By hand to the undersigned.

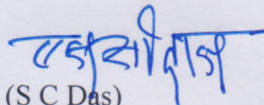
This may please be accorded top priority.


(S C Das)
Sr. Accounts Officer(E-I)

Copy to:

The OIC
EDP Cell (local)

It is requested to upload the memo in our web-site.


(S C Das)
Sr. Accounts Officer(E-I)