

रक्षा लेखा नियंत्रक कार्यालय , गुवाहाटी, उदयन विहार, नारंगी, गुवाहाटी -781171
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS, GUWAHATI
UDAYAN VIHAR, NARANGI, GUWAHATI-781 171

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No E/1/82/Handing/Taking

Dated /04/2017

To
All the AO GE's/AGE's(I),
All the AO GEs(AF)/AGE's(I)(AF).

Subject : Handing Taking Over Report AO GE's/AGE's(I).
Reference : This office letter no E/1/82/Handing/Taking dated 19/05/2014.

It was observed by the HQrs office inspection team that Handing /Taking over report of AO GE's/AO AGE(I)'s in the form of IFA (CDA) 269 is not being rendered to E -I section of the Main office . Accordingly, this office has been asked to render a copy of handing/taking over report vide letter no E/1/82/Handing/Taking dated 19/05/2014 indicating any major defect in the working or any areas of work or any unsatisfactory features to E-I section of this office as and when occasion arises. But the requirement does not appear to have been adhered to strictly. Therefore, it is once again requested to submit a copy of the Handing Taking Over Report to the E -I section of this office as and when occasion arises.

Please acknowledge receipt.

sd/ -
(S.D. Sarkar)
Sr Accounts Officer
E/I

To
The Officer in Charge ,
EDP Cell ,
Local

With a request to upload the same in the
official website of the CDA Guwahati.

(S.D. Sarkar)
Sr Accounts Officer
E/I