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Uayan Vihar, Narangi
Guwahati-781171
Date: 30/06/2014


To

1. All LAOs
2. Admn Section.
3. SA Section

Subject: Minutes of the 2nd LAOs Conference held on 23rd June, 2014 at M.O Ghy.

Minutes of meeting of the Conference is forwarded herewith for compliance and necessary action please.


Please acknowledge receipt.


(M.K. Touthang)
Asstt. CDA (IA)

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(M.K. Touthang)
Asstt. CDA (IA)

**MINUTES OF THE 2nd LAOs CONFERENCE FOR THE YEAR
2014 HELD ON 23-06-2014 AT MAIN OFFICE GUWAHATI**

The 2nd LAOs conference for the year 2014 was held on 23-06-2014 in the Main Office, CDA Guwahati under the chairmanship of Sri PRAMOD KUMAR, IDAS, Controller.

The following officers were present in the conference:-

1. Sri M.K. TOUTHANG, IDAS, ACDA
2. Sri R.M. DAS, SAO of MO GUWAHATI
3. Sri B.B. DAM, SAO of LAO JORHAT
4. Sri P.DEY, SAO of LAO SILCHAR
5. Sri M. HUSSAIN, SAO of LAO NARANGI
6. Sri K.L. SHARMA, SAO of LAO GUWAHATI
7. Sri BISWAS, SAO of LAO 222 ABOD
8. Sri C. Rajagopalan, AO of LAO SHILLONG
9. Sri R.K. Singh, AO of LAO TEZPUR
10. Sri M. Bora, AAO of MO GUWAHATI

Some of the Agenda points set for the conference were as follows:-

- 1.) Issue of at least five MFAI/IAR/Financial Advice in a quarter.
- 2.) LAO's Entry / Exit conference during review & submission of report regarding audit objection raised by LAO on his own capacity.
- 3.) Copies of Sanctions issued by CFA lower than GOI MOD should be regularly audited.
- 4.) Status of Record for recovery of audit fees from Cantt. Board.
- 5.) Recognize all major points pending at Unit/Command/Army Hqrs level to incorporate in next MFAI/IAR report.
- 6.) Status of Audit Programme & submission of LACR monthly basis along with copies of Local Audit Objections.
- 7.) Status of LTAR/LTAN and updation/preparation of data base.
- 8.) It is found that some audit points from LTAR have potential to become MFAI/IAR, LAOs are expected to explore in this field.
- 9.) Status of credit verification for the last five years- detailed reports.

