



रक्षा लेखा नियंत्रक का कार्यालय, गुवाहाटी उदयन विहार, नारंगी, गुवाहाटी-781171

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

UDAYAN VIHAR, NARANGI, GUWAHATI: 781171.

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No.AN/1B/18/CPGRAMS/Vol-II

Date: 16.07.2019

To,

The Sr. AO(s)/AO(s)/AAO(s)
MO CDA Guwahati/Sub Offices
(Through website)

Sub: PAR for the year 2018-19 through SPARROW portal.

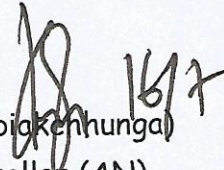
In this regard, it is informed that as per the instruction from HQrs. Office, all the Group 'B' Gazetted Officers whose PAR has been generated over SPARROW portal should record and submit their Self Appraisal to the Reporting Officer concerned by 30th June, 2019 positively. It has been observed that the laid down time schedule has not been adhered to strictly by some of the officers, which has been viewed seriously by the competent authority.

In view of the above, all the Group 'B' Gazetted Officers who have not yet recorded their Self Appraisal are requested to do the needful by 19th July, 2019 positively, thereafter their PAR will be force forwarded to the Reporting Officer concerned for further necessary action at their end.

Further, all the Reporting Officers are requested to record their assessment over PAR(s) of the officials reported upon by 31st July, 2019 as per the guidelines circulated by the HQrs. Office, New Delhi, failing which the Reporting Officers will forfeit their right to record their assessment over PAR(s) and the PAR(s) will be force forwarded to the Reviewing Officer(s) concerned.

This is for your information and necessary action please.

Please accord TOP PRIORITY.


(Dr.K Lalbi Kenhunga)
DY. Controller (AN)