



रक्षा लेखा नियंत्रक, उद्यान विहार, नारंगी, गुवाहाटी-781171

Controller of Defence Accounts, Udyan Vihar,
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No. IA/II/20/Circular/Vol-VI

Dated : 22 /08/2019

IMPORTANT CIRCULAR No 80

To,

All the LAOs
(As per standard list)

Subject: Official Correspondence of LAOs

As per Rule 155 of FR Part-I Vol-I, Promptitude of action is of paramount important. It is impressed upon that all official correspondence of LAOs will be made by their official e mail (nic) as far as possible in addition to present system of forwarding the hard copy. Difficulties that may arise can be overcome by adopting the following measures:

(1) In case the official e mail is not working, the concerned LAO may consult EDP Section of Main office to overcome the difficulty.

(2) The Technical difficulty may be overcome by consulting with the BSNL Deptt.

(3) The fund related problem can be sorted out by consulting with the AN-IV Section of the Main office.

N. K. Biswas
(N. K. Biswas)
Group Officer (IA)

Copy to:

The Officer in Charge-----For information and necessary uploading with CDA Guwahati

EDP Section website please.

(Local)

[Signature]
Accounts Officer
(IA Section)