



रक्षा लेखा नियंत्रक, उद्यान विहार, नारंगी, गुवाहाटी-781171
Controller of Defence Accounts, Udyan Vihar, Narangi,
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No. IA/II/42/GST/Vol-II

Date:- 09/07/2019

To,

All Audit Sections (Local)
All AOsGE
All AO AGE (I)
All AO CCE (Army)

Subject:- GST Report and GeM Report on E-Suchna Portal.

A copy of HQrs. CGDA New Delhi letter No. IFA/9504/GeM/Report/Vol. II/Pt. File dated 08.07.2019, forwarded herewith for your information, guidance and necessary action.

While forwarding reports following guidelines may please be observed:-

- i) Reports should be forwarded so that it is reached by the last day of the month, to which the report pertains.
- ii) Hard copy of the reports will be accepted in case of section of main office only.
- iii) All AO GEs should send the report through (nic) email at cda-guw@nic.in only.
- iv) In case office e-mail is not functional, personal e-mail (nic) may be used to despatch reports till revival of the office nic mail.
- v) In case of any clarification, on the subject, kindly refer to CGDA circular available on the CGDA and CDA Guwahati website.

x x s d f
Accounts Officer (IA)

Copy to:

✓ The Officer-In-Charge
EDP Section
Local

For information and uploading the same on CDA
Guwahati website please.

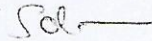
M. Hand
Accounts Officer (IA)

3. Please refer HQrs letter No. A/B/II/11244/GST/2017-18 dated 12/02/2018 and 13/02/2018 (copy enclosed) regarding implementation of GST w.e.f. 01st July 2017, information on payment of all types of GST viz. IGST, CGST and SGST has to be furnished through E-Suchna portal on monthly basis on or before 7th day of the following month as the format appended below:-

GST Report

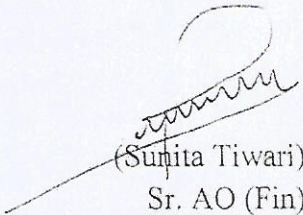
Month	Total Expenditure	Payment of GST			
		IGST	CGST	SGST	Total

This issues with the approval of Sr. Jt. CGDA (Fin).


(Sunita Tiwari)
Sr. AO (Fin)

Copy to:-

EDP Cell - with a request to upload same on the website.


(Sunita Tiwari)
Sr. AO (Fin)