



कार्यालय, रक्षा लेखा नियंत्रक
 उदयान विहार, नारंगी, गुवाहाटी-781171
 OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
 UDAYAN VIHAR, NARANGI, GUWAHATI-781171
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 cdaguwomcell.dad@hub.nic.in



No. O&M/Trg/140/RTC/XVIII

Dated: 17/02/2021

To,

✓ The Sr. Accounts Officer
 Regional Training Centre, EM Block
 Sector-V, Salt Lake
 Kolkata- 700091

Subject: Online Training programme on “Foundation Course On Accounts including e-MRO” to be conducted by RTC Kolkata w.e.f. 22/02/2021 to 24/02/2021.

Reference: RTC Kolkata letter No.RTC/33/COURSE-20/FCA&e-MRO/GEN/20-21, dated 03/02/2021.

With reference to RTC Kolkata letter cited above, the following Officials posted under CDA Guwahati Organization have been nominated by the competent authority to participate in the subject training course which is to be conducted by RTC Kolkata w.e.f. 22/02/2021 to 24/02/2021 utilizing “CISCO WEBEX”.

Sl No.	Name	Mobile No.	Office/Email Id
1.	Shri Nazrul Islam AO/8335369	7002489544	MO CDA Guwahati <u>nazrulislam.dad@hub.nic.in</u>
2.	Shri J P Upadhaya AAO/8333657	7980309528	MO CDA Guwahati <u>jpupadhaya1977@rediffmail.com</u>
3.	Ms Moumita Chandra AAO/8347420	8902788113	MO CDA Guwahati <u>moumitachandra.dad@hub.nic.in</u>
4.	Shri Navdeep Singh Aud/8348809	8930058286	MO CDA Guwahati <u>singalnavdeep@gmail.com</u>
5.	Shri Naval Gupta Aud/8348796	8923762361	MO CDA Guwahati <u>stonednaval22@gmail.com</u>

(Moloy Ghosh)

Sr. Accounts Officer (O&M)

Copy to: -

1. The Officer-in-Charge
AN-I/A & AN-I/B Sec (Local) For information and necessary action w.r.t. the above please.
2. The Officer-in-Charge
Accounts Section (Local) For information please.
3. Participants:-
 - i) Shri Nazrul Islam , AO/8335369
 - ii) Shri J P Upadhaya, AAO/8333657
 - iii) Smt. Moumita Chandra, AAO/8347420
 - iv) Shri Navdeep Singh, Aud/8348809
 - v) Shri Naval Gupta, Aud/8348796For compliance please. Nominated Officials are requested to join the online training session at the Conference Hall of **CDA Guwahati w.e.f. 22/02/2021 to 24/02/2021** by 10:00 am. Further, the Covid-19 protocol is required to be maintained.
4. The Officer-in-Charge
AN-IV Sec (Local) For necessary seating arrangement in the Conference Hall and also to provide Tea and Snacks for the participants **w.e.f. 22/02/2021 to 24/02/2021**.
5. The Officer-in-Charge
'R' Sec (Local) Please provide Note pad & Ball pen to the participants for five (05).
6. The Officer in Charge
IT & SW. With a request to upload on the website of CDA Guwahati please.

sd/ —

(Moloy Ghosh)
Sr. Accounts Officer (O&M)