

REMINDER-1

नियंत्रक कार्यालय , गुवाहाटी, उदयन विहार, नारंगी, गुवाहाटी -781171
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS, GUWAHATI
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No E/1/TBO/CORR/Vol-I Dated 04/12/2018

MOST IMPORTANT CIRCULAR (URGENT)

To

All the AO GEs/AGEs(I), CCEs
All the AO GEs(AF)/AGEs(I)(AF).

Subject : Submission of outstanding TBOs Report.

Please refer to this section most important circular letter of even no dated 22/10/2018 in which the year wise breakup details of all the outstanding TBOs balances may be furnished by fastest mode of communication as per the format given below on or before 31/10/2018. However no such report has been received from any sub offices till date. The matter has been viewed very seriously by the higher authorities.

It may be mentioned that review of AROB for the year 2017-18 reveals a heavy amount of **Rs 1680866.94** is lying outstanding under the code head 00/022/10 (+) CH which should have been closed with a NIL balance at the end of every Financial Year. Non liquidation of the long outstanding TBOs may invite adverse remarks from the higher authorities.

The outstanding report of TBOs may be furnished by fastest mode of communication as per the format given below on or before 15/12/2018 for further necessary action please. *Nil report also required.*

Please accord TOP Priority as the issue is being monitored at CDA's level.

Outstanding TBOs (Originating Items) yet to be responded by responding party

Sl no	Responding party	Letter no under which originated	TE No and month of originating	(+) Ch	Amt
1	2	3	4	5	6

Outstanding TBOs (Responding Items) yet to be responded by your office

Sl no	Originating party	Letter no under which originated	TE No and month of originating	(+) Rt	Amt	Reason for non responding by your office
1	2	3	4	5	6	7

(Dr.K. Lalbiakching, IDAS)
Asstt. Controller

Copy to

1. The Officer in charge
EDP Section , Local

With a request to upload the same in the
official website of the CDA Guwahati.

Accounts Officer(E/I)