

15

**OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS, GUWAHATI
UDYAN VIHAR, NARANGI, GUWAHATI- 781171**

Phone No. 0361 2640394

Fax No. 0361 2640204

IMPORTANT CIRCULAR NO- 40

NO.- AN/II/443/ORDER/MO/GHY/VOL-I

Date: 14.07.2015

TO

1. All sections of MO CDA Guwahati
2. All sub-Offices (as per standard list)
3. PA to CDA
4. Subject file

(Through CDA Guwahati Website)

Sub: Inclusion of Aadhaar (Unique Identification) Number in Service Book of Government Servants.

Please refer to this office Important Circular No. 61 dated: 14.11.2014 regarding inclusion of Aadhaar (Unique Identification) Number in Service Book of Government Servants.

A nominal roll duly filled in, indicating Name, Grade, Account No. Aadhaar Number may please be intimated to this office on return FAX for onward transmission to the HQrs. Office.

A photocopy of Aadhaar card (duly self attested) may also be forwarded for inclusion of the same to the service book.

Those who have not been allotted Aadhaar number are also need to submit a separate nominal roll indicating state of domicile of the government servant.

The matter may please accord TOP Priority.

-sd-
K.K. DAS
ACDA (AN)

Copy to:

1. The Officer-in-Charge
EDP Centre (Local)

} With request to upload on CGDA Website.

Debanjan De
Sr. Accounts Officer (AN)