

BY SPEED POST

रक्षा लेखा नियंत्रक का कार्यालय, गुवाहाटी उदयन विहार, नारंगी, गुवाहाटी-781171
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
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No. AN/IB/3557/SH/Vol.-I

Dated: 20th November, 2013.

To

Sh. P. K. Raj, IDAS
Dy. CGDA (AN)
Office of the CGDA, Ulan Batar Road
Palam, Delhi Cantt. - 110010.

Subject: Prevention of Sexual Harassment of working women at the work place: Setting up of a complaint mechanism.

Reference: HQrs Office letter No. AN/XIII/13008/2A/Vol.-III/PD dated 22nd October, 2013.

Please refer to HQrs Office letter No. cited under reference on the above subject.

In this regard it is intimated that, in compliance with the directives of HQrs Office, a Complaints Committee has already been constituted in this organization to look after the complaints in connection with the Sexual Harassment of working women at workplace. This office letter no. AN/I/3557/SH/Vol.-I dated 13/09/2011 is enclosed herewith in this regard please.

The members of the committee are as under:

1	Smt. Sabita Deb, SA / 8310186	Head of the Committee
2	Smt. Geeta Kalita, Aud. / 8334092	Member of the Committee
3	Ms. Simantika Kacharia, JHT / 8339392	Member of the Committee
4	Mrs. Anuradha Saini, Aud./8339835	Member of the Committee
5	Sh. A. K. Dasgupta, SA / 8319879	Member of the Committee
6	Sh. Tapan Das, SA / 8334143	Member of the Committee

Further, it is also intimated that no such complaint of Sexual Harassment has been received so far as this Organisation is concerned.

CDA has seen.

Sd/-

(D. K. PATHAK)
ASSTT. CONTROLLER (AN)

Copy to:

✓ The Officer-in-Charge
EDP Section (Local)

A copy of this Section letter no. dated AN/I/3557/SH/
Vol.-I dated 13/09/2011 forwarded herewith for
uploading in the Official website of CDA Guwahati.

(R. SINHA)

SR. ACCOUNTS OFFICER (AN)

CONFIDENTIAL/SPEED POST

No. AN/I/3557/SH/Vol- I
Office of the CDA Guwahati
Udayan Vihar, Narangi
Guwahati- 781171
Dated: 13/09/2011

To

Shri R.P. Singh, IDAS
Dy. CGDA (AN)
Office of the CGDA
Ulan Batar Road, Palam
Delhi Cantt- 110010.

Subject: Prevention of Sexual Harassment of working women at the work
place: Setting up of a complaint mechanism.

In this connection, it is intimated that a Complaints Committee has been reconstituted in this organization as per laid down norms received from HQrs. Office vide letter No.AN/XIII/13008/2A/Vol-II/PC dated: 20/12/2007. The Head of the committee and its members have been nominated by the CDA as under:

1. Smt. Sabita Deb, SA/8310186	Head of the Committee
2. Smt. Geeta Kalita, Auditor/8334092	Member
3. Ms. Simantika Kacharia, JHT/8339392	-"
4. Ms. Anuradha Saini, Auditor/8339835	-"
5. Shri A.K. Dasgupta, SA/8319879	-"
6. Shri Tapan Das, SA/8334143	-"

The changes in composition of the above committee and the No. of complaints received which is required to be dealt with during the quarter will be communicated to HQrs. Office on quarterly basis.

(PANKAJ HAZARIKA)
Jt. Controller