



**OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS**

**UDAYAN VIHAR, NARANGI, GUWAHATI-81171**

Tel No. 0361-2640394,2641142 Fax No. -0361-264204, Email-cda-guw@nic.in

**IMPORTANT CIRCULAR**

No AN/V/e-MPR-Circular/Vol-I

Dated: 25.07.18

To

All Sections in M.O CDA Guwahati

All Sub offices under CDA Guwahati

Subject : Important instruction in respect of e-MPR.

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e-MPR from July,2018 onwards should include the details as mentioned in the Para-2 of HQrs office, New Delhi Letter No. AT-Coord/00012/MPR-Circular/2017 dated 24.07.2018 which is enclosed herewith..The report is due on 26<sup>th</sup> of every month which may please be strictly adhered to.

( MHN Singh)  
Sr.Accounts Officer(AN-V)

Copy to :

EDP Section, M.O Guwahati - For uploading on CDA Guwahati website please.

( MHN Singh)  
Sr.Accounts Officer(AN-V)

[ For personal attention of Controllers']

**Office of the Controller General of Defence Accounts**

**Ulan Batar Road, Palam, Delhi Cantt-110010**

Contact No -011-25665732, 25665734 FAX(011): 25674806,25674821

e-mail: empr.cgda@gov.in

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**Important Circular**

**No. AT-Coord/00012/MPR-Circular/2017**

**Dated : 24.07.2018**

**To**

**All PCsDA/PCA(Fys)/CsDA/CsFA/CIA(Fys).**

**Sub - Important instruction in respect of e-MPR.**

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This is in continuation of HQrs office circulars dated 18.10.2016, 17.11.2016 and 16.01.2017 on the above mentioned subject.

2. As directed by the CGDA, from July, 2018 onwards kindly also include details of "number of bills returned with observations" and "received back " in respect of "Non DAD 3<sup>rd</sup> Party Bills" and "Non-DAD Personal Claims" in the remarks column.

  
**Sr. Jt. CGDA (AT-Coord)**

**Copy to :-**

IT & S Wing, HQrs Office -  
(Local)

For uploading on CGDA's website please.

sd/-

**Sr. AO (AT-Coord)**