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SPEED POST

रक्षा लेखा नियंत्रक का कार्यालय, गुवाहाटी उदयन विहार, नारंगी, गुवाहाटी-781171

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS

UDAYAN VIHAR, NARANGI, GUWAHATI: 781171.

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Date : 03/10/2017

A/III/Bud-Control/2017-18

To/
The C O/OC

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C/o 99 APO

Sub: Progress of Expenditure against allotment : FY 2017-18

As per guidelines of MoD, uniform pace of expenditure should be maintained through out the Financial Year. The following percentage of expenditure should be achieved:

Sl. No.	Date	Progress of Booking
1.	By 31st August	40% of Budget allotment
2.	By 30th November	60% of Budget allotment
3.	By 31st December	75% of Budget allotment
4.	By 15th March	100% of Budget allotment

During scrutiny of monthly expenditure return for the month of **September 2017**, it is observed that the pace of expenditure is not as per the target set above.

It is therefore requested to review the progress of expenditure in respect of your unit and process all the bills lying pending at your end and submit the same to this office at the earliest so that the projected expenditure vis-a-vis allotment can be achieved and also to avoid rush of expenditure at the end of the financial year .

In this connection, copy of HQr. CGDA letter No. A/B/II/11244/Mont-XXXVII date 23/01/2017 is enclosed for your perusal and necessary action please.

sd/-
J.K. DAS (IDAS)
Joint Controller

HQ Eastern Command PIN - 908542 C/o 99 APO	:	For kind information and necessary action please. Suitable instruction may please be issued to all units under your Command to review the status of booking of expenditure Vis-a-vis allotment at their end and take immediate steps to achieve the maximum percentage of expenditure, to the extent possible.
EDP Section (Local)	:	With a request to upload the same with Annexure - "A" on CDA website and on Army Internet with the help of HQ 51 Sub Area.

J.K. DAS
J.K. DAS (IDAS)
Joint Controller