

रक्षा लेखा नियंत्रक कार्यालय , गुवाहाटी, उदयन विहार, नारंगी, गुवाहाटी -781171
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS, GUWAHATI
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No E/I/118/MER/Vol-XV Part-I (Army)

Dated 13 /02/2018

To

The AO CCEs/GEs /AGE(I)s (Army & Air Force)

Subject : Timely submission of MER

It has been observed from the current trends that Monthly Expenditure Reports are not being submitted to this office in time. Further instances are also there where the MER pertains to different months are sent together which defeat the very purpose of monitoring of expenditure against the allotment. Therefore, it is requested to abort the practice of sending the MER late and in arrear to this office so that irregularities if any may be pointed out in time and remedial action may be suggested accordingly.

Therefore, it is requested to ensure that MER may please be submitted by the first week of the following month without fail.

Sd/-
(S.D.Sarkar)

Sr Accounts Officer

Copy to

The Officer In Charge,
EDP
MO Guwahati , Local

With a request to upload the same in the official
website of CDA Guwahati


(S.D.Sarkar)

Sr Accounts Officer