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कार्यालय, रक्षा लेखा नियंत्रक
उदयान विहार, नारंगी, गुवाहाटी-781171
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
UDAYAN VIHAR, NARANGI, GUWAHATI-781171
Tel No. 0361-2640394, 2641142 Fax No .0361-2640204 Email-
cdaguwomcell.dad@hub.nic.in



No. O&M/Trg/140/RTC/XVIII

Dated: 11/02/2021

To,


✓ The Sr. Accounts Officer
Regional Training Centre, EM Block
Sector-V, Salt Lake
Kolkata- 700091

Subject: Online Training programme on "e-Suchna" to be conducted by RTC Kolkata on 17/02/2021.

Reference: RTC Kolkata letter No.RTC/33/Course-35/e-Suchna/GEN/2021, dated 03/02/2020.

With reference to RTC Kolkata letter cited above, the following Officials posted under CDA Guwahati Organization have been nominated by the competent authority to participate in the subject training course which is to be conducted by RTC Kolkata on 17/02/2021 utilizing "CISCO WEBEX".

Sl No.	Name	Mobile No.	Office/Email Id
1.	Shri Sushil Kumar AAO/8346107	9810575842	MO CDA Guwahati <u>sushilkumarsingh.dad@hub.nic.in</u>
2.	Smt Suchitra Parida AAO/8339767	8486892382	MO CDA Guwahati <u>suchitraparida.dad@hub.nic.in</u>


(Moloy Ghosh)
Sr. Accounts Officer (O&M)

Copy to: -

1. The Officer-in-Charge
AN-I/A & AN-I/B Sec (Local)
2. The Officer-in-Charge
 - i) AN-V (local)
 - ii) Accounts Section (local)
3. Participants:-
 - i) Shri Sushil Kumar AAO/8346107
 - ii) Smt Suchitra Parida , AAO/8339767
4. The Officer-in-Charge
AN-IV Sec (Local)
5. The Officer-in-Charge
'R' Sec (Local)
6. ✓ The Officer in Charge
IT & SW.

For information and necessary action w.r.t. the above please.

For information please.

For compliance please. Nominated Officials are requested to join the session at the Training Hall of CDA Guwahati on 17/02/2021 by 10:00 am. Further, the Covid-19 protocol is required to be maintained.

For necessary seating arrangement in the Training Hall and also to provide Tea and Snacks for the participants on 17/02/2021.

Please provide Note pad & Ball pen to the participants for two (02).

With a request to upload on the website of CDA Guwahati please.

Sd/-
(Moloy Ghosh)
Sr. Accounts Officer (O&M)