

Registered/Fax/Web  
No: IA/II/LAP/LACR/Vol-II  
Office of the CDA  
Udayan Vihar, Narangi  
Guwahati-781171  
Date: 21/04/2016

To  
All AO GEs/AGE (I)s

Sub: **Review & Inspection (IRCR in respect of AO GEs & AGEs).**

During verification of the Review & Inspection reports (IRCR) in r/o AO GEs & AO AGEs offices it has been found that LAP/LACRs are not up to date for most of the offices. No PTP/ATP for review & inspection has been found proposed for the last 2-3 years or more than that. It indicates that the review and inspection works have been kept in abeyance which is a serious concern.

Therefore, it is requested to complete all the pending review & inspection works, if any, within the authorised mandays as the earliest and in line with that, LAP /LACRs may please be forwarded to this office for approval.

GO (IA) has seen.

Sd-  
Chayan Das  
Sr. AO (IA)

✓ Copy to:

The Officer-in-Charge  
EDP (Local)

- With request to upload the same to our web-site.

Chayan  
Chayan Das  
Sr. AO (IA)