



रक्षा लेखा नियंत्रक का कार्यालय, गुवाहाटी उदयन विहार, नारंगी, गुवाहाटी-781171  
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS  
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No. AN/I/CDA/JCM/Gen/XXIII

Dated: 28/02/2018.

Subject:- **Minutes of the Steering Committee meeting before ROC meeting held on 26/02/2018 at 03:30 PM at M.O CDA Guwahati for QE 09/17 & 12/2017.**

**Chairman :**

**Shri K.Lalbiakchhunga, IDAS, ACDA (AN)  
CDA Guwahati in Chair**

**Official side:**

Shri K.Lalbiakchhunga, IDAS, ACDA (AN)  
Shri Chayan Das, Sr.AO (AN)  
Shri Abodh Kumar, AAO (AN-1B)

**Staff side:**

**AIDAA (CB) Pune, Guwahati Branch**  
Shri Mrinmoy Sahoo, Chairman, Guwahati Branch

**AIDAEA (HQ) Kolkata**  
Shri Debajit Bhattacharjee, General Secretary, Guwahati Branch

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At the outset, Sr.AO (Admin) welcomed the members of the Associations. There after minutes of the last ROC meeting were confirmed and action taken points of last ROC meeting were taken up for discussion. Afterwards, the following points were raised by the representative from respective staff side Association for inclusion in the next ROC Meeting. The points were discussed and consider for inclusion in ROC on the merit of the point by the office side:-

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Steering Committee meeting held on 26/02/2018 at Conference Hall, M.O CDA GUWAHATI

PUNE ASSOCIATION			
Sl No.	Agenda Points	Discussion	Decision
1.	<b>Filling-up of the post of Canteen Staff-</b> Nine nos of staff Sanctioned by HQrs office for CDA Guwahati are still lying vacant till date. The status of the same is not known.	Advertisement is under process.	Dropped for ROC meeting
2.	<b>Provision of Centralized AC in Store &amp; Accounts Section of MO CDA Guwahati-</b> The matter was discussed in the last ROC meeting held on 07/09/2017 and it was decided that centralized AC will be provide in CDA Guwahati in consultation with MES Authorities. The present status may be intimated.	Store section is to be covered in first phase by 03/2018. A/Cs section is in 2018-19.	Dropped for ROC meeting
3.	<b>Provision of Modular Furniture for officers &amp; Staff-</b> In the last ROC meeting point was discussed and it was decided that Modular Furniture will be provided in different office/sections phase-wise. To increase the efficiency of work by the officials it is requested to initiate the process of up gradation of office furniture at the earliest possible.	Point discussed in detail and recommend for inclusion in ROC meeting.	Point referred to ROC for further discussion
4.	<b>Provision of Water Distribution System for DAD Residential Complex &amp; Office-</b> For the last few years Residents of DAD Complex, Guwahati are facing acute shortage of water during winter season. Despite sincere efforts by MES Authorities no solution of the problem has been found. In view of the above, it is proposed to build our own Water Distribution System for DAD Residential Complex & office at the earliest.	Point discussed in detail and recommend for inclusion in ROC meeting.	Point referred to ROC for further discussion
5.	<b>Utilization of CSD profile for welfare of staff-</b> In the last ROC Meeting it was decided to utilize the profit for welfare of Officials. It is proposed to construct an Open/Outdoor Gym within CDA Guwahati Campus with all weather construction of equipments.	Utilization of CSD profile will be ensured by 03/2018 for development of infrastructures not provided by AN-IV & AN-V.	Dropped for ROC meeting



6.	<p><b>Provision of antivirus and scanner machines in all the computers:</b> while performing official duties all the sections of CDA Guwahati are facing the problem of virus effecting the hard disc of the computers resulting in</p> <ol style="list-style-type: none"> <li>1. slow down of computers</li> <li>2. corruption of system files,</li> <li>3. damaging the boot section creating problems at the time of booting into the windows</li> <li>4. Non opening external hard discs/pen drives etc.</li> </ol> <p>To counter the problem it is demanded to install Antivirus in each Computer at the earliest for their smooth functioning. Further, in some Sections of M.O. CDA Guwahati have been provided Scanners. The remaining Sections may be equipped with Scanners also for their smooth functioning.</p>	SO has already placed.	Dropped for ROC meeting Action-EDP section
7.	<p><b>Admission of DAD Children in the Army Public School Narangi:</b> During the past few years it is noticed that Children of DAD Officials coming to Guwahati on Transfer/Posting are being denied admission in Army Public School Narangi despite valid Transfer Certificate. During the last year not single DAD Child were given admission in Class-1 despite there is a quota for Defence Civilians. It is requested to take concrete steps so that our child should not suffer in future.</p>	This is a genuine problem being faced by the DAD officials hence recommended the point to be included in ROC.	Point referred to ROC for further discussion
8.	<p><b>Improvement of Guest House at Guwahati and Shillong:-</b> Guwahati and Shillong are very popular tourist places for the visitors coming from different parts of India. The DAD Employees coming from various Offices often complain of non-availability of Guest House at Shillong &amp; Guwahati. In view of the above it is requested to increase the capacity of the Guest House in these two locations by converting Vacant Residential Quarters.</p>	Action to improve Guest House at Shillong is under progress. Some HA may be re-appropriated as Guest House with approval of HQrs office after construction building at back side is completed.	Dropped for ROC meeting

9	<b>Repair of malfunctioning Lights:</b> It is noticed that most of lights in the Stairs, Corridors and Washrooms are not functioning. It is requested to take necessary steps for repair/ replace of malfunctioning Lights at the earliest.	Care-taker and AN-IV has been instructed to take care of the same.	Dropped for ROC meeting
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Steering Committee meeting held on 26/02/2018 at Conference Hall, M.O CDA GUWAHATI

KOLKATA ASSOCIATION			
Sl No.	Agenda Points	Discussion	Decision
1.	Local Transfer Policy- a) Annexure-II Para 5: It has been provisioned that inter-command cooling period will be two years and this can be reduces to one year in case of non-availability of qualified candidate. Such provision of relaxation is not only biased on others but also makes setting up of inter-command cooling period meaningless. Hence, this relaxation clause may be withdrawn and vacancies owing to non-availability of qualified candidate may be filled by candidates waiting for their turn down in the seniority roster never served, once served, twice served and so on ..., on as requited basis. The same provision can also be planned substituting Para 6 of Annexure-II of the transfer policy.	As per HQrs office letter No. dated cooling period for Inter-command has been kept one year. Further, HQrs office guideline issued vide No. dated stated that there will be two year cooling between two sensitive assignment. However, the point after general discussion has been referred to ROC	Point referred to ROC for further discussion
	b) Annexure-II Para 9 and 22: We have been repeatedly expressing our disagreement on putting such bar on superannuating staff and non-graduate clerks with specific arguments but we are quite astounded that the clause is still stands unchanged and approved without any recorded argument. Thus, we feel that the clause is set based on Govt. Policy which we didn't come across as yet. We therefore, continue to oppose the clause till such time the relevant Govt. Policy is made known to us.	Point discussed in detail and it is apprised that the said clause has been kept based on the functioning of the office and quality of work.	Dropped for ROC meeting

