

IMPORTANT CIRCULAR

रक्षा लेखा नियंत्रक का कार्यालय, गुवाहाटी उदयन विहार, नारंगी, गुवाहाटी-781171
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
UDAYAN VIHAR, NARANGI, GUWAHATI: 781171.

ई-मेल/e-mail:cda-guw@.nic.in फ़ैक्स/FAX:0361-2640204 फ़ोन / Ph: 0361-2640394, 2641142.

No.AN/IB/24/D/Vol-LXXXII

Dated: 21st July, 2014.

To

All Sections in Main Office
All Sub - Offices under CDA Guwahati

Subject: Deputation for the post of Assistant Passport Officer in Passport Office.

Reference: HQrs Office letter No. AN/IX/9124/Passport/2014 dated 17/07/2014.

HQrs Office has invited application in prescribed proforma amongst AAO`s of this Department for the post of Assistant Passport Officer on deputation basis.

While on deputations the officers will be governed by provisions contained in DOP&T ON No. 6/8/2009-Estt. dated 17/06/2010.

All the relevant information i.e. eligibility conditions, prescribed proforma for application may be downloaded from HQrs Office website i.e. www.cgda.nic.in.

The application may please be sent to this office immediately through FAX so as to reach HQrs office latest by 23.07.2014.

Encl: As stated.

(DEBASHIS DE)
SR. ACCOUNTS OFFICER (AN)

Copy to:

✓ The Officer in charge
EDP Section (Local)

} With the request to upload on the website of CDA Guwahati alongwith
HQrs Office letter no. AN/IX/9124/Passport/2014 dated 17/07/2014.

Debashis De
(DEBASHIS DE)
SR. ACCOUNTS OFFICER (AN)

**OFFICE OF THE CONTROLLER GENERAL OF DEFENCE ACCOUNTS
ULAN BATAR ROAD, PALAM, DELHI CANTT.-10**

NO. AN/IX/9124/Passport/2014
Date 17.07.2014

To

All PCsDA/CsDA

Sub: Deputation for the post of Assistant Passport Officer in Passport Office.

Ministry of External Affairs (CPV Division) intends to fill up the 04 posts of Assistant Passport Officer in the pay band of Rs. 15600-39100 + 5400 (GP) are each in **Passport Office of Guwahati, Malappuram, Patna & Ranchi**. While on deputations the officers will be governed by the provisions contained in DOP&T OM No 6/8/2009-Estt dated 17/6/2010.

2. It is requested that the applications of eligible & volunteer AAO's from your organization and earned at least three VG reports during the last three years with two years stay at the present station may please be forward to HQrs immediately in the proforma enclosed. Copies of their ACRs for the last three years duly attested along with vigilance clearance certificate and integrity certificate of the volunteers may be sent so as to reach HQrs office latest by **23.07.2014**

3. The period of deputation period will be for a period of three years initially which can be extend or curtailed further, depending on the requirement. Eligibility for above said post is as under:-

(i) Holding analogous posts on regular basis in the parent cadre or department; or

(ii) With two years service in the Grade rendered after appointment thereto on a regular basis in posts in the Pay Band-2 (Rs. 9300-34800 and GP of Rs. 4800 or equivalent in the parent cadre or Department; or

(iii) With three year's service in the Grade rendered after appointment thereto on a regular basis in posts in PB-2(Rs. 9300-34800 and GP of Rs. 4600 or equivalent in the parent cadre or Department; and

(iv) Possessing Bachelor's degree from a recognized University in India or Association of Indian Universities recognized degrees of foreign Universities; and

