

R/12/Weeding/Out
O/o The CDA, Udayan Vihar,
Guwahati-781171.
Date:- 14/03/2016

To


All sub-offices under O/o CDA Ghy.

Sub:- Weeding out of old time barred documents.

The undersigned has directed to state that sanction of the competent authority has been accorded for weeding out old time barred documents vide the Office Note No. R/12/Weeding/Out dt. 29/02/2016.

Accordingly, the B.O.O. may be constituted under the order of the Office-in-Charge of offices and the proceedings thereof (as per Para 521 to 524 of OM Part-I and Annexure 'A' to Para 61 OM Part-II Vol-I) may kindly be intimated to Record Section, O/o CDA Guwahati before 31/03/2016. Nil report is also required.

Kindly accord top priority.


AO
R/Section

Copy to

The Officer in charge
BOP Cell

For uploading in the CDA Ghy
website.