



**OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS**  
**UDAYAN VIHAR, NARANGI, GUWAHATI-81171**  
**Tel No. 0361-2640394,2641142 Fax No. -0361-264204, Email-cda-guw@nic.**

No: AN/V/Weekly Report/Vol-I

Dated : 19 .07.2018

To

The Officer In Charge

1. A/Cs Section      2. AN-III Section      3. E-III Section      4. T-Section  
5. SC-I/II/III/IV/V Section      6. AN-II GP-II Section      7. M-I/II/III/IV Section

**Subject** : Weekly Report on Progress of bills.

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As directed by the Competent Authority weekly report on the progress of disposal of various types of bills is being introduced for the F.Y 2018-19 . All the section-in-charge of the respective sections are hereby enjoined upon to submit weekly report beginning from the current week ending 20/07/2018 being due on Monday of the following week. The report may depict the task holderwise position of bills as format furnished below.

The officer-in-charge of the section are requested to strictly comply with the due date of submission of the above report so that this section may be able to submit a consolidated report to the CDA on every Monday..

Weekly Progress Report in R/O (name of section) from -----to-----

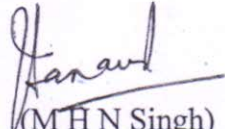
Period	section	Name of Task Holder	OB	RT	FD	CB	OD	Remarks


Copy to :

✓ The OIC,  
EDP Section

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for uploading Please.

  
(M H N Singh)  
Sr. Accounts Officer  
(AN-V)

  
AAO (AN-V)