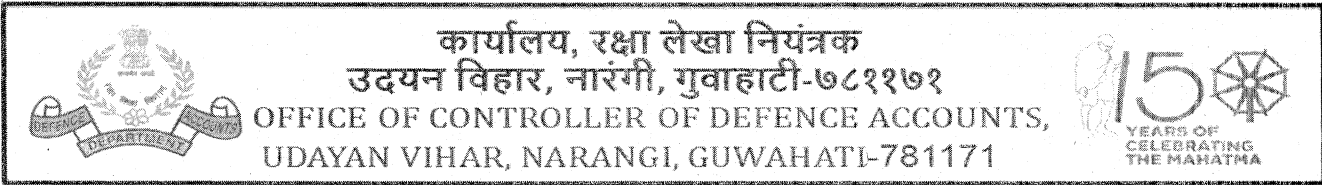


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E-mail/Website

No. A/IV/18/Imp. Cir/Vol.-VIII

Date: 14/09/2022

To

All the Sub-Offices under CDA Guwahati

**Sub: Booking of Expenditure under Correct Category Code to be prefixed to Relevant Service Heads**

**Ref: 1) HQrs. office letter No. A/B/I/13626/CHB-Prefix/Vol-V Dated 31.08.2022**

\*\*\*\*\*

HQrs. Office letter bearing No. A/B/I/13626/CHB-Prefix/Vol-V Dated 31.08.2022, which is self explanatory, is enclosed herewith for your information, guidance and further necessary action please.

**Enclosure: As Above**

SDI-  
AO (A/Cs)

**Copy to:**

✓ The Officer in Charge,  
The IT&S Wing  
(Local)

} For uploading on CDA Guwahati, website  
please.

*Hareswar Deka*  
(Hareswar Deka)  
AO (A/Cs)



कार्यालय रक्षा लेखा महानियंत्रक  
CONTROLLER GENERAL OF DEFENCE ACCOUNTS  
उलान बटार मार्ग, पालम, दिल्ली छावनी  
ULAN BATAR MARG, PALAM, DELHI CANTT-110010  
Tel: 011-25665548, 25665583/584, 25665736/737 Fax: 011-25674786  
(Email ID - hqaccounts.cgda@gov.in)



No. A/B/I/13626/CHB-Prefix/Vol- V

Dated: 31.08.2022

To,

The All PCsDA/CsDA

**Sub: Booking Of Expenditure Under Correct Category Code To Be Prefixed To Relevant Service Heads.**

Category prefix codes allotted in the Classification Hand Book (2019 Edn) are for identification of the specific type of expenditure incurred under Service Heads by various Services.

2. However, it has been brought to the notice of the HQrs office by HQ IDS that Category prefixes as assigned for HQ IDS are not appropriately prefixed to the relevant Service Heads resulting in incorrect position about expenditure incurred. The very purpose of opening of these category codes is defeated if the same are not used properly to the relevant Service Heads. Therefore, steps need to be taken to ensure that category codes are used in all relevant cases in a proper manner. At present, the category prefixes assigned for HQ IDS are enclosed as Annexure-A.

3. In order to ensure that correct data on compiled actual are generated for user requirements for monitoring the progress of expenditure and also for budget forecasts, it is of paramount importance that the category prefixes are used correctly with relevant Services Heads. It is, therefore, requested that necessary directions be issued to the concerned officers/staff of all the Sections/Sub Offices under your jurisdiction to ensure correct usage of category prefixes to relevant Service Heads. It is also enjoined upon that the prefixes prescribed in Pamphlet of RDR Heads may not be used with Service Heads opened in Classification Hand Book - 2019.

This is issued with the approval of Jt. CGDA (Accounts).

Sr. Dy. CGDA (Accounts)

Sl. No.	Prefix Category Code	Nature of Expenditure
1.	33	DIPAC Project
2.	36	HQrs IDS
3.	37	Defence Intelligence Agency (DIA including ADGSI & DIPAC)
4.	38	SFC
5.	61	DCyA
6.	77	Armed Forces Special Operation Division (AFSOD)
7.	81	CDM
8.	94	ANC
9.	95	NDA
10.	96	DSSC
11.	97	MILIT
12.	98	DSCC
13.	25	IGST
14.	26	IGST (on import)
15.	27	CGST
16.	28	SGST / UTGST
17.	44	GeM
18.	34	Covid-19 (During Pandemic situation of the Country)

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