



रक्षा लेखा नियंत्रक का कार्यालय, उदयन विहार, नारंगी,
गुवाहाटी-781171
Office of the Controller of Defence Accounts,
Udayan Vihar, Narangi, Guwahati-781171
Fax: 0361-2640204, Phone: 0361-2640394, 2641142
e-mail: Cdaguwadmin1a.dad@hub.nic.in

75
आज़ादीक
अमृत महोत्सव

IMPORTANT CIRCULAR No.- 67

To

- 1 All section in Main Office
- 2 All Sub-offices,

Subject:- **Transfer: DAD Estt : Senior auditors/Auditors/Clerks: Bhutan Panel-2022-23**

It has been decided by the HQRs. Office, Delhi Cantt. vide their letter No. AN/X/10098/6/2022/BTN Dated 07.07.2022 to call for Volunteers for posting at Bhutan. Names of willing Senior Auditors/Auditors/Clerks for posting at Bhutan, along with full service profiles indicating the previous service in sensitive assignments, if any, may be forwarded for further action. Names of Senior Auditors/Auditors/Clerks who fulfill the following criteria may be forwarded duly endorsed a certificate to the above effect.

- i) The applicants are eligible for only one tenure at Bhutan in the entire service.
- ii) The applicants need to have 'Very Good' or above grading in the APARs for the last five years to be eligible for empanelment.
- iii) They should not be facing any disciplinary proceedings and should not have earned any penalty, including even a recorded warning at any time in their career;
- iv) They should have completed a period of three years after their last sensitive assignment.
- v) The applicants should be left with minimum three years of service as on 31.08.2022 before superannuation .

The names of willing Senior Auditors/Auditors/Clerks may be furnished to this Office latest by positively, as per Annexure A. Application/Nomination received after 22.07.2022 will not be entertained.

'NIL' report is also required.

Sd-
(Debabrata Das)
Accounts Officer (AN)

Encl: Annexure -A

File No. AN/1A/2085/Volunteer/Vol-XV
Dated : 12/07/2022

Copy to:-

1. The Officer In-Charge
IT & SW (Local):

.....For uploading the same on official website .


(Debabrata Das)
Accounts Officer (AN)

ANNEXURE A1 Volunteer Application

1	Accounts No					
2	Gender (Male /Female)					
3	Nmae					
4	Category (Gen/SC/ST/OBC/PH)					
5	Grade (SA/Adr/Clk)					
6	Date of Birth (DD/MM/YY)					
7	Date of Appointmnet (DD/MM/YY) / : (MTS/Clk/Adr/SAS/App)					
8	Date of promotion (DD/MM/YY) As Clerk As Auditor As Sr. Auditor					
9	Whether appearing in ensuing SAS Part II (In case of SAs/Adrs/Clerks)					
10	Home Town (Specific district as per service records)					
11	Service Profile					
	Name of office	Organisation	Whether Sensitive Assignment (Y/N)	Station	From (dd/mm/yy)	To (dd/mm/yy)
12	Choice Station	First Preference	Second Preference	Third Preference	Bhutan	
13	Whether EDP Trained (Y/N) if yes specify project					
14	APAR Grading for last five years	16-17	17-18	18-19	19-20	20-21
15	UNDERTAKING : It is to undertake that the information furnished above are correct					
						(SIGNATURE OF APPLICANT)
16	Date: /07/2022					
						(All columns are mandatory as per Applicability)
	(To be filled by Controllers Office)					
17.	Ground for Recommendation					
18.	If not recommended reason thereof					
19.	Whether any disciplinary case is pending					
20.	Dated: / 07/2022					
						(SIGNATURE & SEAL OF GO (AN))