

रक्षा लेखा नियंत्रक, उद्यान विहार, नारंगी, गुवाहाटी-781171
Controller of Defence Accounts, Udyan Vihar, Narangi,
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No. IA/II/24/AAC/Vol-VII(C)

Dated: 20/09/2022

Important Circular No- 92

To

All the LAO's/ALAO's, All the AO's GE & All the AAO BSO
O i/c 'E' Sec, Store Contract Sec, Store audit Sec, M Sec (Local)

Subject: Annual Audit Certificate for the year 2021-22: 1st Follow up (Position as on 30/09/2022).

1st Follow-up report of AAC for the year 2021-22 (i.e. position as on 30/09/2022) for the items which were outstanding in AAC-Main is required to be rendered to HQrs office by the end of 2nd week of October 2022. **Therefore the 1st Follow-up report of AAC duly completed in all respects should reach this office on or before 07/10/2022 without fail.** Any incomplete item/information/data included in AAC would result in back a reference which is not desirable. During preparation of the report, the following may please be noted:

- (I) The details of each settled and outstanding items shown in 1st Follow-up report for QE 09/2022 must be correct & duly verified by with reference to supporting documents held in your office.
- (II) The 1st Follow-up report must be in parity with main AAC report, i.e. amount/Number of any outstanding must not be increased.
- (III) Any data that has not been reflected in AAC 2021-22 (Main), must not be included in Follow-up report.

In addition to above, it is needed to make consistent efforts to clear various outstanding items. The optimum significant progress in this connection can only be achieved with active participation in the progress by your office for which certain action are required to be taken on your part. Therefore, some of the important key areas for your thoughtful consideration and action are mentioned hereunder.

A) CNT Vouchers:- Statement 4(A,B,C) & 16 (C) are the most important areas of concern. Non-receipt/Non-accounting of stores after release of payment is a matter of great concern. All outstanding vouchers may be brought to the notice of the executives for explaining ways and means to achieve maximum clearance. Cases of very old may be proposed to units/formation for regularization/action.

B) Test Audit and Internal Audit Objection: - In this context, it is advised to liaise with Commanding Officers of the units/formations personally to settle the outstanding cases especially of very vintage.

C) Railway Claims: - The progress may be achieved by making personal liaison with the Cos/OCsof the units/formations and also by advising them to hold personal meeting with Railway authorities and sensitizing them about seriousness of the issue. In cases where claims are finally repudiated by the railway authority, units/formations may be advised to intimate loss statement as per extant orders for regularization by the CFA at the earliest.

D) Vouchers not produced for audit (RCA): - It may be ensured that the vouchers pending for linking for more than three months have been sent to the consignee LAOs in terms of Para 61 of ALAM Part-I.

E) Loss Statement :- It is instructed to pursue the cases with Cos/OCs of units/formations and ensure that there is no delay in processing of the cases after rendition of audit report by this office. The present status of all cases may please be intimated.

F) Recovery of rent and allied charges: - A huge amount on this account has been shown outstanding in AAC 2021-22. AO GEs/BSOs have to take the initiative on their part towards clearance of these outstanding. In this connection, it is advised to take up the matter with the authorities concerned immediately at an appropriate level for maximum clearance and intimate a duly formulated action plan for clearance to Main Office.


The progress in respect of various items of AAC at Command Level is being watched closely by HQrs Office through the follow up reports. In view of above, it is directed to make the best efforts amidst all constraints towards clearance of the long outstanding items in AAC.

Please ensure that the First Follow up Report QE Sept/2022 is rendered with substantively progressive achievement on or before 07.10.2022 positively to enable this office to render the consolidated report to the HQrs Office timely through nic mail/ FAX (cda-guw@nic.in) followed by speed post.


(GAUTAM DOLEY)
ASSTT. CONTROLLER(IA)

Copy to:

✓ The Officer-in-charge : It is requested to upload in CDA Guwahati website please.
IT & SW(Local)


S Basumatary
Sr. Accounts Officer (IA)