
	<p>रक्षा लेखा नियंत्रक का कार्यालय, उदयन विहार, नारंगी, गुवाहाटी -781171 Office of the Controller of Defence Accounts, Udayan Vihar, Narangi, Guwahati-781171 Fax: 0361-2640204, Phone: 0361-2640394, 2641142 e-mail: cdaguwadmin1a.dad@hub.nic.in</p>	
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IMPORTANT CIRCULAR No. 24

To

1. All the sections of Main Office, CDA Guwahati.
2. All the Sub-offices under CDA Guwahati Organisation.

(Through official website)

Subject: Uploading of Citizen Charter in CDA Guwahati Official website.

As directed by the Competent Authority "Citizen Charter" is required to be uploaded in CDA Guwahati official website. It is therefore requested to furnish the "Citizen Charter" of their respective offices/sections latest **by 06/03/2023 positively** to this office through email at cdaguwadmin1a.dad@hub.nic.in for uploading the same on official website. In this regard please refer to Citizen Charter published in HQrs. Office official website and prepare the same as per proforma followed by HQrs Office.

Please accord TOP **PRIORITY.**

File No. AN/1A/01/CIRCULAR/Vol-XI

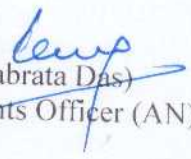
Dated: 01/03/2023

Sd-
R.N. Sarkar, IDAS
Dy. CDA (AN)

Copy to:

✓ The Officer In-Charge,
IT & SW (Local)

.... For uploading the same on CDA
Guwahati official website .


(Debabrata Das)
Sr. Accounts Officer (AN)