

IMPORTANT CIRCULAR

No. R/13/Circular/Vol-II
O/o the CDA, Uayan Vihar
Narangi, Guwahati-781171
Dated: 01/03/2023

To,

(All Units and Formations under CDA Guwahati Payment Jurisdiction)

Sub:- Submission of Bills for the financial year 2022-23

It is brought to the notice of all COs/OCs of Units and formation that it is obligatory on the part of Units/formations to submit all the bills/claims of various natures in time duly completed in all respect as we are approaching the end of the financial year 2022-23.

As per previous years trend, huge no. of bills/claims forwarded by the units are expected to be received in this office during the month of March-2023 which may affect the systematic control of timely receipt and disposal of dak at the fag end of the financial year 2022-23. It is pertinent to mention here that the financial transaction on SBI CMP FAST PLUS Portal for the FY 2022-23 can be done only up to the last day of the FY i.e. 31/03/2023.

Therefore, it is requested to ensure submission of all bills/claims pertaining to the current financial year in this office on or before 24/03/2023 positively in the Record Section. Otherwise this office will not be in a position to process these bills/claims within the current financial year which may lead to lapse of funds.


This office/organization will not be held responsible for any surrender of funds due to non-submission of bills/claims in the stipulated time frame.

Your co-operation in this regard will be highly appreciated.


Accounts Officer (R)

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|-------------------------------------|---|---|
| 1. HQ. Easter Command
C/o 99 APO | } | for information necessary action please. |
| 2. HQ. 101 Area, C/o 99 APO | | |
| 3. HQ. 3 Corps, C/o 99 APO | | |
| 4. HQ. 4 Corps, C/o 99 APO | | |
| 5. IT&SW Centre : | | for uploading on CDA Guwahati website please. |


Accounts Officer (R)