

E-mail



कार्यालय, रक्षा लेखा नियंत्रक
उदयान विहार, नारंगी, गुवाहाटी-781171
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
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No. O&M/Trg/203/In House/Vol-XIX

Dated: 11/11/2022

To

Officer-in-Charge
HQ 4 Corps (FP Cell)
Pin – 908 504
C/o 99 APO

Subject: Conduct of Defence Financial MGT Cadre for JCOs/OR

Reference: Your letter No. 10429/Trg/FP Cell, dated 07/11/2022.

With reference to the letter cited above, it is intimated that Officer (mentioned in Annexure-‘A’) has been nominated by the Competent Authority to deliver lectures as faculty on the subject training programme at HQ 4 Corps on 25/11/2022.

For training on topics on 24/11/2022 & 25/11/2022 under the aegis of IFA 4 Corps, you are requested to liaise with IFA 4 Corps to detail suitable instructors.

Enclosure: As stated above

-Sd-
(Gautam Doley)
Assistant Controller

Copy to:-

1. The Officer- in- Charge
IFA HQ 4 Corps, C/O 99 APO
PIN – 908504,

With reference to the above, it is requested to provide suitable instructors for the training course on 24.11.2022 & 25.11.2022.

2. The Officer- in- Charge
AN-I/A , AN-IB Sec &
AN-II Gp-II Sec (Local)

For information please.
TA/DA is authorized as per extant rule.

3. The Officer- in- Charge
(As Annexure-A)

For information please. It is requested to relieve the nominated Officer accordingly with a direction to report to Auditorium, Missamari Cantt. for the subject training course on the scheduled date.

4. Nominated Officer:
(As Per Annexure-A)

For compliance please with a request to forward your travel plan to the addressee.
TA/DA is authorized as per extant rule.

5. The Officer-in-Charge
IT & SW (Local)

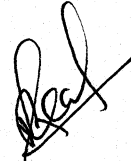
It is requested to upload this letter on the CDA Guwahati Website please.

(Gautam Doley)
Assistant Controller

Annexure – A

2nd Day (25th Nov 2022)

Sl No.	Topic	Faculty	Duration	Proposed Faculty
1.	<ul style="list-style-type: none">• Pre-audit of Misc Bills & Store Bills• Reasons for rejection of bills/claims by CDA	CDA Guwahati	0935-1045 Hr	Shri Chayan Das, SAO AO GE Missamari
2.	<ul style="list-style-type: none">• Process for Post Audit cases & LAOs• Maint of Cash Book• Handling of Audit Objections		1100-1240 Hr	
			1245-1325 Hr	



Ranadhir Seal (O&M)
Sr. Accounts Officer