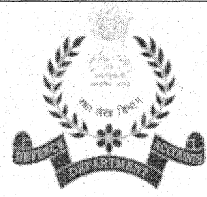




कार्यालय, रक्षा लेखा नियंत्रक
उदयान विहार, नारंगी, गुवाहाटी-781171
OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
UDAYAN VIHAR, NARANGI, GUWAHATI-781171
Tel No. 0361-2640394, 2641142 Fax No .0361-2640204
Email-cdaguwomcell.dad@hub.nic.in



No. O&M/Trg/140/RTC/XXI

Dated: 11/01/2022

To

✓
The Sr. Accounts Officer
Regional Training Centre, EM Block
Sector-V, Salt Lake
Kolkata- 700091

Subject: Online training course on the subject of "Accounts Section Work including dealing with suspense heads and linking of CMP Payments" w.e.f. 17/01/2022 to 19/01/2022 by RTC Kolkata.

Reference: Your letter NO. RTC/33/51/Accts Sec/Gen/2021-22 dated 03/11/2022

With reference to the above, it is intimated that the following Officers posted under CDA Guwahati Organization have been nominated by the competent authority to participate in the subject training programme which is to be conducted **online** by RTC (ER) Kolkata w.e.f. 17/01/2022 to 19/01/2022 utilizing "CISCO WEBEX".

Sl No.	Name, Dsgn & A/c no.	Mobile No.	Office/Email Id
A	B	C	D
1.	Sh. Gautam Bhaumik AO/ 8331737	9435546920	Area Accounts Office, Shillong gautambhaumik.dad@hub.nic.in
2	Sh. Rajendra Prasad AO/ 8320083	8318847430	SC-IV & V Sec, MO CDA Guwahati rajendra130267@gmail.com
3.	Sh. Sachin Kumar AAO/ 8343560	9038133074	A/Cs Sec, MO CDA Guwahati sachinkumar.dad@hub.nic.in
4.	Sh. Rajesh kumar Singh AAO/ 8335161	9458296578	'D' Sec, MO CDA Guwahati rajeshkumarsingh.dad@hub.nic.in
5.	Sh. Sandilya Kumar AAO/ 8339822	9706211219	SA Sec, MO CDA Guwahati sandilyakumar.dad@hub.nic.in
6.	Sh. S B Prasad, AAO/ 8320377	8826578225	PAO (ORs) ARC Shillong sbprasad.cgda@nic.in
7.	Sh. Niraj Kumar Jha AAO/ 8343544	9471291675	PAO (Ors) 58 GTC, Shillong nirajkumarjha82.dad@hub.nic.in


(Rajesh Kumar Doley)
Accounts Officer (O&M)

Copy to:-

1. The Officer- in- Charge

AN-I/A & AN-IB Sec
(Local)

For information and necessary action please.

2. The Officer- in- Charge

(As Per Column No. 'D')

For information and necessary action please.

3. Nominated Participants

(As Per Column No. 'B')

For compliance please. Nominated Officers are requested to join the online training session **w.e.f. 17/01/2022 to 19/01/2022 by 09:45 am**. Further, all the nominated officers are also requested to download "**CISCO WEBEX Meeting App**". A link for registration, feedback and to join the training sessions will be sent by RTC before commencement of the training session in the email IDs of the participants also.

Registration and Feedback are mandatory before and after completion of the training session respectively.

4. The Officer-in-Charge

'R' Sec (Local)

Please provide Note Pad & Ball pen to the participants.

5. The Officer-in-Charge

AN-IV Sec (Local)

It is requested to arrange seating arrangement at Training Hall and provide Tea and Snacks during break.

6. The Officer-in-Charge

IT & SW (Local)

It is requested to upload in the Website of CDA Guwahati and providing IT support during the training please.



(Rajesh Kumar Doley)
Accounts Officer (O&M)