



(Through Official Website/E-mail)

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|  | <p>कार्यालय, रक्षा लेखा नियंत्रक उदयान विहार, नारंगी, गुवाहाटी-781171 OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS UDAYAN VIHAR, NARANGI, GUWAHATI-781171 Tel No. 0361-2640394, 2641142 Fax No .0361-2640204 Email-cdaguwomcell.dad@hub.nic.in</p> |  |
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No. O&M/TRG/203/In House/Vol-XVIII

Dated: 24/12/2021

To


The Officer-in-Charge
(As per Column E of Annexure 'A')

Subject: Nomination of participants for Offline In-house Training Course on Pay - fixation on promotion & MACP, stepping up, 7th CPC, anomalies etc. w.e.f. 06/01/2022 to 07/01/2022.

Please find enclosed the list of officials from MO CDA Guwahati as **Annexure -A**, who are nominated by the Competent Authority for participation in the above mentioned offline training to be conducted at **Community Hall** by O&M Cell on **6th January & 7th January, 2022** as per Module enclosed.


It is therefore requested that the participants may be directed to attend the said training session positively.

Enclosure: As above.


(Abhijit Chakraborty)
Sr. Accounts Officer (O&M)

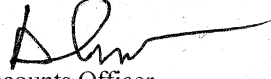
Copy to:

- (i) **The Officer-in-Charge (AN- IV Section)** : It is requested to arrange seating arrangement at community hall and provide tea and snacks and other logistics support.
- (ii) **The Officer-in-Charge 'R' Section** : For providing ball pen and notebook as per **Annexure-A**
- (iii) **Faculty Members** : You are requested to prepare hand outs /lecture notes and PPTs on the training module attached herewith.
- (iv) **The Officer-in-Charge (IT & SW)** : For uploading in the official website of CDA Guwahati and providing IT support.


(Abhijit Chakraborty)
Sr. Accounts Officer (O&M)

List of Participants for Offline In-house Training Course on Pay - fixation on promotion & MACP, stepping up, 7th CPC, anomalies etc. w.e.f. 06/01/2022 to 07/01/2022.

| SI No | Employee Name | Designation | A/c No. | Present Office/Section |
|-------|-----------------------|-------------|---------|--------------------------|
| A | B | C | D | E |
| 1 | J P Upadhaya | AAO | 8333657 | CDA Guwahati Accounts |
| 2 | Lalan Kumar | AAO | 8342963 | CDA Guwahati AN IV |
| 3 | S K Singh | AAO | 8346107 | CDA Guwahati AN V |
| 4 | Ashok Kumar | AAO | 8335925 | CDA Guwahati R Section |
| 5 | Manoj Kumar | AAO | 8339371 | CDA Guwahati IA Cell |
| 6 | Tapan Kumar Biswas | SrAdr | 8336989 | CDA Guwahati Accounts |
| 7 | Nitesh Kumar Singh | Adr | 8348731 | CDA Guwahati Accounts |
| 8 | Naval Gupta | Adr | 8348796 | CDA Guwahati Accounts |
| 9 | Shalini Kumari | Ty. Adr | 8348854 | CDA Guwahati Accounts |
| 10 | S D Choudhury | SrAdr | 8334154 | CDA Guwahati AN IA |
| 11 | Sandeep Chakraborty | SrAdr | 8335361 | CDA Guwahati AN IA |
| 12 | W P Chanu | SrAdr | 8348638 | CDA Guwahati AN IB |
| 13 | A Prakash | SrAdr | 8344467 | CDA Guwahati AN IB |
| 14 | M K Mushahary | SrAdr | 8331624 | CDA Guwahati AN IB |
| 15 | S P Das | SrAdr | 8331600 | CDA Guwahati AN II GP I |
| 16 | B Baruah | SrAdr | 8331651 | CDA Guwahati AN II GP I |
| 17 | Pranita Devi Hazarika | Clk | 8348715 | CDA Guwahati AN II GP I |
| 18 | Tanushree Bhar | Adr | 8348753 | CDA Guwahati AN II GP II |
| 19 | Suman Dasgupta | Adr | 8348832 | CDA Guwahati AN II GP II |
| 20 | C K Talukdar | SrAdr | 8331625 | CDA Guwahati AN III |
| 21 | Nazareen Sungte | Adr | 8348721 | CDA Guwahati AN III |
| 22 | Jyotirmoy Sarma | Adr | 8348722 | CDA Guwahati AN III |
| 23 | Subham Sarkar | Ty. Adr | 8348886 | CDA Guwahati AN III |
| 24 | Sushavan Biswas | Ty. Adr | 8355847 | CDA Guwahati AN III |
| 25 | Sayan Basu | Ty. Adr | NYA | CDA Guwahati AN III |
| 26 | Ankit Kumar | Adr | 8348751 | CDA Guwahati AN IV |
| 27 | W Rojeet | SrAdr | 8348687 | CDA Guwahati AN V |
| 28 | Shadab Rabher | Adr | 8348732 | CDA Guwahati AN V |
| 29 | A Dwivedi | Adr | 8348752 | CDA Guwahati D Section |
| 30 | Ratna Banik | SrAdr | 8334139 | CDA Guwahati DDP |
| 31 | Mukesh Sarma | Adr | 8348833 | CDA Guwahati DDP |
| 32 | Amitava Mandal | SrAdr | 8336745 | CDA Guwahati IA Cell |
| 33 | Suman Kumar | Adr | 8348795 | CDA Guwahati IA Cell |
| 34 | Kamalika DAS | Adr | 8348794 | CDA Guwahati R Section |
| 35 | J K Jaiswal | Adr | 8348749 | CDA Guwahati SA Section |
| 36 | Kali shankar Das | SrAdr | 8344374 | CDA Guwahati SA Section |


Sr. Accounts Officer

COURSE MODULE

Course: Offline In-house Training Course on Pay - fixation on promotion & MACP, Stepping up, 7th CPC, anomalies etc. w.e.f. 06/01/2022 to 07/01/2022.

Schedule: There will be 3 sessions in all as under:-


Session I: 10.45 hrs to 11.30 hrs

Session II: 11.00 hrs to 12.15 hrs

Session III: 12.15 hrs to 12.45 hrs

Venue: Community Hall, MO CDA Guwahati.

| Date | Session | Subject | Faculty |
|------------|---|---|------------------------|
| 06/01/2022 | 1 st Session (10-45 AM to 11-30 AM) | Overview of Pay-Fixation, Hierarchy of pay scales. Pay fixation, on promotion and under ACP & MACP Scheme. Discussion on GOI Orders/Clarifications to ACP & MACP Schemes. | Smt. Abira Barman, AAO |
| | 2 nd Session (11-30 AM to 12-15 PM) | Fixation of deputation, on promotion, re-appointment. Instances of anomalies and revision of pay fixation consequent upon anomalies. | Shri Arvind Kumar, AAO |
| | 3 rd Session (12-15 PM to 12-45 PM) | Case Studies | |
| 07/01/2022 | 1 st Session (10-45 AM to 11-30 AM) | Bunching and Stepping up of pay at par with junior | Shri N K Singh, AAO |
| | 2 nd Session (11-30 AM to 12-15 PM) | Impact of penalties on pay: Stoppage of increment with or without cumulative effects. Regulation of pay and allowances under Half Pay leave, EOL with or without medical certificate. Effects of non-qualifying service on increments. Periodical Increment Certificate and its importance. | Shri S N Tripathy, AAO |
| | 3 rd Session (12-15 PM to 12-45 PM) | Case Studies | |


(Abhijit Chakraborty)
Sr. Accounts Officer (O&M)