



रक्षा लेखा नियंत्रक, उद्यान विहार, नारंगी, गुवाहाटी-781171
Controller of Defence Accounts, Udyan Vihar, Narangi, Guwahati-781171
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No. IA/II/50/GeM/Vol-II

Date: 26.04.2018

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To

Officer-in Charge
AN-IV/EDP
SC-I/II/III/IV/V
M-I/II/III/IV
E-I/II/III
M.O, CDA Guwahati
All AOs GE

Subject:- Procurement of Goods and Services through GeM.

Reference:- HQrs. Officer letter No.AT/IX/9504/GeM Corr dated 10/04/2018.

Please find enclosed a copy of HQrs above cited letter regarding 'Procurement of Goods and Services through GeM' which is self-explanatory.

2. The direction therein may please be complied strictly.
3. Further, it is requested that the status report for bills outstanding clearly indicating the no. of bills outstanding, furnished to this section regularly by 3rd of each month following the month to which the report pertain for our consolidation and onward transmission to HQrs office.

-sd-

SAO (IA)

Copy to:-

The Officer-in-charge : with a request to upload the same in CDA Guwahati website.
EDP Cell
(Local)

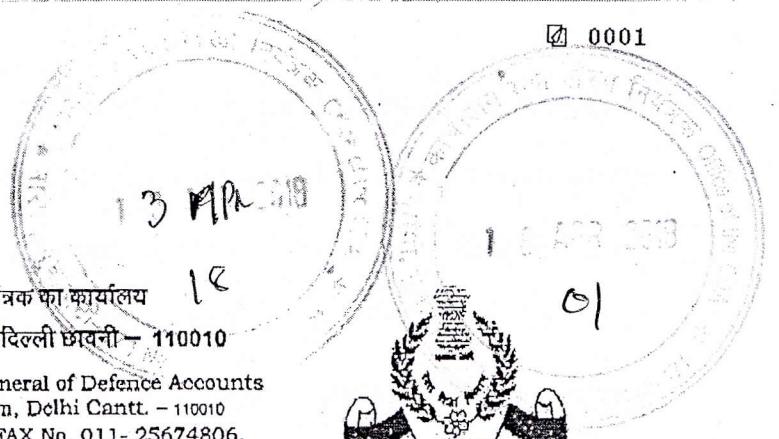
SAO (IA)

Payment Section/office
 ज्ञात आवृत्त के कार्रवाई
 2 मिनट
 13/4
 करे. स/III



रक्षा लेखा महानियंत्रक का कार्यालय
 उलान बटार मार्ग, पालम, दिल्ली छावनी - 110010

Office of The Controller General of Defence Accounts
 Ulan Batar Road, Palam, Delhi Cantt. - 110010
 Ph No. 011 - 25665577 FAX No. 011- 25674806.
 (AT/ लेखा परीक्षा -IX अनुभाग
 E-Mail : cgdaaudit9.dad@hub.nic.in



AT/IX/9504/GeM Corr

Dated: 10.04.2018

To

All PCsDA/CsDA/PIFAs/IFAs/PCA(Fys)/CFA(Fys)

Sub: Procurement of Goods and Services through Government e-Marketplace (GeM).

Ref: This HQrs office circulars of even number dated 27.11.2017, 21.09.2017 & 22.06.2017.

This is with reference to the introduction of Government e-Marketplace for procurement of common goods and services by Ministries/ Departments. Rule 149 of GFR-2017 stipulates mandatory procurement of such common goods & services available on GeM. It is requested that strict compliance of the ibid rule relating to procurement of goods and services through GeM portal may be ensured by your office and agencies under your payment jurisdiction.

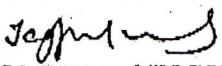
2. Necessary directions have been issued repeatedly to ensure that the payment of GeM related bills is done in a time bound manner. However, complaints from various Units/Formations and GeM authorities regarding delay in payments are being received. It has been reported that some of the Controllers offices are insisting for documents in original which are already available on the GeM portal, digitally signed

3. In addition some of the offices are asking for information such as suppliers bank details (Mandate form, cancelled cheque etc.) despite the information being available on the invoices. These need to be addressed on priority. Therefore, all PCsDA/CsDA are again requested to strictly adhere to the time lines as circulated by this HQ letter of even no. 21.09.2017 and delay should be avoided through close monitoring of GeM bills. The bills should not be returned on frivolous grounds and for want of original documents/information which are available on the GeM portal digitally signed.

4. It was also requested that the UTR numbers generated at the time of payment may be forwarded to the concerned units/formations for uploading/ updating on the GeM portal.

5. Further, it is requested that a status report for bills outstanding clearly indicating the no. of bills outstanding, amount and oldest date on account of GeM payment may please be furnished to this HQrs office.

6. This issues with the approval of Sr. Jt. CGDA (IA&S).


(JAGPAL SINGH)

Sr. Accounts Officer (AT-IX)