

OFFICE OF THE CONTROLLER OF DEFENCE
ACCOUNTS

UDAYAN VIHAR, NARANGI, GUWAHATI-781171

Fax 0361 2640204, 2640810

e-mail: cda-guw@nic.in

No.E/I/TECH/Rent & LF/114/Vol-III

Dated: 24 /04/2018

IMPORTANT CIRCULAR

To

The AO CCEs/~~GES~~/AGE (I) s (Army & Air Force)

Subject : Procurement of Goods and Services through Government e Marketplace
(GeM).

Reference: HQ CGDA letter no AT/IX/9504/Gem/Corr dated 10/04/2018

HQ CGDA letter on the above subject received is forwarded herewith for your information and necessary action please

Encls (one)

sa/-

(S.D. Sarkar)

Sr Accounts Officer.(E/I)

Copy to

1.The Officer in Charge
EDP Section,
MO CDA Guwahati

With a request to upload the same on the
official website of the CDA Guwahati.

[Signature]

(S.D. Sarkar)

Sr Accounts Officer.(E/I)

Payment Section/office
 जे.आ. आव. श्रे. के कारिवाइ
 स्वयं
 13/4

कै. E/I



रक्षा लेखा महानियंत्रक का कार्यालय

उलान बटार मार्ग, पालम, दिल्ली छावनी - 110010

Office of The Controller General of Defence Accounts

Ulan Batar Road, Palam, Delhi Cantt. - 110010

Ph No. 011 - 25665577 FAX No. 011- 25674806.

(AT/ लेखा परीक्षा -IX अनुभाग

E-Mail : cgdaaudit9.dad@hub.nic.in



AT/IX/9504/GeM Corr

Dated: 10.04.2018

To

All PCsDA/CsDA/PIFAs/IFAs/PCA(Fys)/CFA(Fys)

Sub: Procurement of Goods and Services through Government e-Marketplace (GeM).

Ref: This HQrs office circulars of even number dated 27.11.2017, 21.09.2017 & 22.06.2017.

This is with reference to the introduction of Government e-Marketplace for procurement of common goods and services by Ministries/ Departments. Rule 149 of GFR-2017 stipulates mandatory procurement of such common goods & services available on GeM. It is requested that strict compliance of the ibid rule relating to procurement of goods and services through GeM portal may be ensured by your office and agencies under your payment jurisdiction.

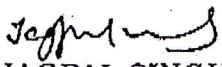
2. Necessary directions have been issued repeatedly to ensure that the payment of GeM related bills is done in a time bound manner. However, complaints from various Units/Formations and GeM authorities regarding delay in payments are being received. It has been reported that some of the Controllers offices are insisting for documents in original which are already available on the GeM portal, digitally signed

3. In addition some of the offices are asking for information such as suppliers bank details (Mandate form, cancelled cheque etc.) despite the information being available on the invoices. These need to be addressed on priority. Therefore, all PCsDA/CsDA are again requested to strictly adhere to the time lines as circulated by this HQ letter of even no. 21.09.2017 and delay should be avoided through close monitoring of GeM bills. The bills should not be returned on frivolous grounds and for want of original documents/information which are available on the GeM portal digitally signed.

4. It was also requested that the UTR numbers generated at the time of payment may be forwarded to the concerned units/formations for uploading/ updating on the GeM portal.

5. Further, it is requested that a status report for bills outstanding clearly indicating the no. of bills outstanding, amount and oldest date on account of GeM payment may please be furnished to this HQrs office.

6. This issues with the approval of Sr. Jt. CGDA (IA&S).


(JAGPAL SINGH)

Sr. Accounts Officer (AT-IX)