

No.PAY/2297/PEN/Vol-I(A)  
Office of the CDA,  
Udayan Vihar, Narangi,  
Guwahati 781 171  
Dated : 13 /10/2017

To

AAO Shillong  
All AO GEs/AGE(I)s  
All AAO EPs  
All LAOs

Subject : Implementation of Government's decision on the recommendation of the 7th CPC- Revision of pension of pre-2016 Non DAD Defence Civillian pensioners/family pensioners, etc.

Please find enclosed copy of HQrs office letter NO. AT/II/2701/Pre-2016/Pen Rev/Report dated 12.Oct.2017 regarding implementation of Government's decision on the above subject for information and necessary action.

The subject report may please be forwarded to this office by 30<sup>th</sup> & 15<sup>th</sup> on fortnightly basis for consolidation and onward submission to the HQrs Office.

Matter may please be treated as "Urgent". This may please be noted in your report and returns chart.

Please acknowledge receipt.

*Sd/-*  
( B.B.DAM )  
Sr. Accounts Officer

Copy to :  
The EDP Section  
M.O. Local.

} For uploading the same in the web site of CDA  
Guwahati

*[Signature]*  
( B.B.DAM )  
Sr. Accounts Officer

## Office of the Controller General of Defence Accounts

Ulan Batar Road, Palam, Delhi Cantt-110010

(URGENT)

No. AT/II/2701/Pre-2016/Pen Rev/Report

Dated: 12 Oct 2017

To

All PCsDA/CsDA/PCA (Fys)/CFA (Fys)  
(Through CGDA website)

**Subject:** Implementation of Government's decision on the recommendations of the 7<sup>th</sup> CPC-Revision of pension of pre-2016 Non DAD Defence Civilian Pensioners/ Family Pensioners, etc.

**Reference:** This HQrs office letters No. AT/II/2701/Orders dated 07-06-2017 and 27-09-2017.

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As per HQrs office letter cited above it was requested to forward a monthly report in respect of notional revision of pay as on 01.01.2016 in terms of DOPP&W OM dated 12.05.2017 and approval of revised LPC cum data sheet. However, it is observed that the said report is not being furnished regularly to HQrs Office by most of the PCsDA/CsDA, which has been viewed with concern by the higher authorities.

2. Moreover, as the progress of notional revision of pay as on 01.01.2016 in terms of DOPP&W OM dated 12.05.2017 and approval of revised LPC cum data sheet for forwarding to PCDA (P) Allahabad is being monitored at Ministry level, it has been decided to collect this information from all controllers on a fortnightly basis starting from 1<sup>st</sup> Nov 2017. The report will be rendered for both Civilians and Services as per format enclosed with this letter in separate annexures.

3. Following instructions may be followed strictly while rendering this report:

- a. The report will be rendered separately for Civilians Non DAD, Civilians DAD and Services. Necessary formats have been enclosed for each.
- b. The report henceforth will be rendered on 1<sup>st</sup> and 16<sup>th</sup> of every month (the next working day in case of closed holidays on these dates).
- c. The report will be rendered **only** through email at "[hqaudit.cgda@nic.in](mailto:hqaudit.cgda@nic.in)" and **only in excel format**. The email should contain in subject title "**Notional pay fixation Report (1<sup>st</sup>/2<sup>nd</sup> Fortnight- Month).**"

d. Henceforth only one report should be rendered to this HQrs. Report instituted vide this HQrs AT V section letters AT/V/DAD/15101/Circular/2017 dated 01-08-2017 and 23-08-2017 stand subsumed. This HQ letters of dated 7<sup>th</sup> June 2017 and 27<sup>th</sup> Sept 2017 cited under reference also stand superseded.

e. **NIL** reports in any category should also be indicated.

f. The column indicating total no. of Govt servants who retired/expired prior to 01-01-2016 must be completed even if actual cases have not been received.

4. It has been learnt that many units are submitting notional pay fixation proformas and the LPC cum Data sheet separately causing disposal in two instances leading to delays. All units may be advised to submit the notional pay fixation proformas along with LPC Cum Datasheet only for speedier disposal. However, any pay fixation proforma already received may not be returned.

5. The controllers are advised to immediately establish dedicated cells in their offices for effective monitoring of this exercise. The cells should be functioning under the nodal officer nominated for the purpose. Staff for the cell should be organized from resources available with respective controllers. However, requirement of additional staff for the cell and other aspects related to this work may be met by hiring retired govt servants for which separate proposals may be submitted to HQrs Office.

6. All controllers may nominate an IDAS officer as nodal officer for the purpose whose name, designation and contact details including email ID may be sent along with first report to be rendered on 1<sup>st</sup> Nov 2017.

This issues with the approval of Addl CGDA (P&W).



**(Ashish Yadav)**  
**Sr. ACGDA (AT-I)**

**Copy to**

The AN-IV Section  
(Local)

For similar necessary action as mentioned in para 2 and 3 above in respect of DAD Civilians retired from HQrs Office.

The OIC  
AT-V Section (Local)

For information w.r.t. your letters cited in para 3 (d) above.

The OIC  
EDP Centre (Local)

With a request to upload the letter on CGDA website.



**(Ashish Yadav)**  
**Sr. ACGDA (AT-I)**

