



कार्यालय, रक्षा लेखा नियंत्रक
उदयन विहार, नारंगी, गुवाहाटी-७८११७१
OFFICE OF CONTROLLER OF DEFENCE ACCOUNTS,
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Letter No:A/IV/65/Rev.Sec./Cert./Vol.-XXX

DATE: 16/03/2021

To,

All compiling section in M.O./All AOGEs/Area Account Office Shillong/ PAO (ORs) 58
GTC/ PAO (ORs) ARC Shillong.

Sub: Delegation of power for signing of Punching Medium in respect of transfer
adjustment and Rectification of incorrect adjustment.

Ref: HQ Office letter No: AN/Coord./3012 Delegation dated 11.01.2021

A copy of HQrs Office letter quoted under reference is forwarded herewith for your
information, guidance and necessary action please.

Encl: As stated above.

DCDA (A/Cs)

Copy to:

The Officer-in-Charge
IT & SW MO (Local) }

For uploading on CDA Guwahati Website

AO (A/Cs)



रक्षा लेखा महानियंत्रक,
उलान बटार रोड़, पालम, दिल्ली छावनी-110010
Controller General of Defence Accounts,
Ulan Batar Road, Palam, Delhi Cantt - 110010



Phone: (011) 25663703 Fax: (011) 25674466, 25674521

No. AN/Coord/3012/Delegation
To

Dated: 11.01.2021

All PCsDA/PCA(Fys)/CsDA/CFAs(Fys)

Subject: Delegation of power for signing of Punching Medium in respect of Transfer adjustments and Rectification of incorrect adjustments.

The undersigned is directed to refer to Para 292A of OM Part II Vol. I (Edn. 2014) and Para 72 of Defence Account Code (Edition 2014) wherein power for signing of Punching Medium in respect of Transfer adjustments and Rectification of incorrect adjustment by the officials of DAD have been mentioned as under:

a. Normal Transfer adjustments		
i.	SO(A)	Upto Rs. 5,00,000
ii.	AAO	Upto Rs. 25,00,000
iii.	AO/SAO	Upto Rs. 1 crore ✓
iv.	ACDA/DCDA	Upto Rs. 5 crore ✓
v.	Jt. CDA/Addl. CDA ↓ *	Upto Rs. 10 crore
vi.	CDA/PCDA	Exceeding Rs. 10 Crore
b. Rectification of incorrect adjustments		
i.	AO/SAO	Upto Rs. 25 Lakhs
ii.	ACDA/DCDA	Upto Rs. 1 Crore
iii.	Jt. CDA/Addl. CDA ↓	Upto Rs. 5 Crore
iv.	CDA/PCDA ✓	Exceeding Rs. 5 Crore

2. The delegation of power made vide ibid Paras have been reviewed and following provision is made in addition to the provisions which already exists.

In a situation wherein Jt. CDA/Addl. CDA is not positioned in a field office, the Group Officers i.e. ACDA/DCDA may be delegated the powers of signing of PM in r/o transfer adjustments and rectification of incorrect adjustment upto Rs. 10 crore and Rs. 5 crore respectively.

3. Action may be taken accordingly.

(Rajeev Ranjan Kumar)
Dy. CGDA(AN)