

IMPORTANT CIRCULAR

FAX/SPEED POST

No.A/IV/18/Imp Cir/Vol-VI

Office of the CDA, Udayan Vihar,
Narangi, Guwahati – 781171

Dated:- 20 /05/2016

To,

1. All compiling Section of MO & Sub Offices.
2. The OIC DDP/EDP centre (Local)

Subject: Annual closing Accounts for the year 2015-16.

Reference: HQrs. Office letter No.A/1/13311/ACA/2015-16 dated 11/03/2016
(Accounts Important Circular No. 128 of 03/2016).

1/2015
In continuation of letter no. even dated 17/03//2016, you are requested to submit the Annual review of Balances (AROB) for March Supplementary-I along with statements 5 & 13 for the year 2015-16 to Accounts Section of MO not later than 06/06/2016 is still awaited.

This may be accorded top priority.

Sd-

P.D.Sharma

(Sr. Accounts Officer)

Copy to,

The OIC
EDP Centre (local)

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With a request to upload the important circular
In CDA Guwahati website.

P.D.Sharma

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(Sr. Accounts Officer)