



रक्षा लेखा नियंत्रक का कार्यालय, उदयन विहार, नारंगी, गुवाहाटी 78117-1
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आज़ादी का
अमृत महोत्सव

IMPORTANT CIRCULAR No. 54

To,

1. All Sections in Main Office CDA Guwahati (Through Website)
2. All Sub Offices, including IFAs (Through Website)

Subject: **Transfer Estt. DAD : Repatriation from Hard/Tenure stations**


Please refer to HQrs. Office letter No. AN/X/10050/2023 /Repatriation (Hard/Tenure)/Vol-I dated. 11.05.2023 (copy enclosed) on the subject matter.

Accordingly, the names of individuals (Upto AAO level) who are completing the tenure till 31/12/2023 at Hard and Tenure station as per HQrs Office letter, dated 15/07/2014 fulfilling the criteria of repatriation mentioned in the ibid HQrs. Office letter may be forwarded alongwith the application (in original) of all eligible volunteers in Annexure-A1 (copy enclosed), duly stating three choice station for repatriation so as to reach this office latest by 26/05/2023. Applications received after the scheduled date will under no circumstances be entertained.

Enclosure: As above

File No: AN/IA/IC/AAO/Vol-XXIV

Dated . 12/05/2022


(Rantu Saikia, IDAS)
Asstt. Controller (AN)

(To be filled by applicant)

Annexure 'A-1'

VOLUNTEER APPLICATION

(Original copy to be forwarded to HQrs.)

1	ACCOUNT NO						
2	GENDER (Male / Female)						
3	NAME						
4	GRADE						
5	DATE OF BIRTH						
6	DATE OF APPOINTMENT (DAD)						
7	DATE OF PROMOTION <small>(As Clerk in r/o Staff & as SO(A) in r/o officers)</small>						
8	ROSTER No. & CATEGORY <small>(Mandatory in case of AAO)</small>						
9	HOME TOWN <small>(Specific District as per Service Record & not Village or State)</small>						
		If DAD office not available at Home town, nearest Station to Home town where DAD office is situated :					
10	SERVICE PROFILE (In DAD)						
		Name of Office	Organisation	Whether Sensitive Assignment (Yes / No)	Station	From Date (dd/mm/yyyy)	To Date (dd/mm/yyyy)
11	CHOICE STATION <small>(Station (NOT Office) where DAD offices are located)</small>	First Preference					
		Second Preference					
		Third Preference					

P.T.O.

(To be filled by applicant)

Annexure 'A-1'

VOLUNTEER APPLICATION
(Original copy to be forwarded to HQrs.)

12	Whether EDP trained (Yes/No) (If yes, specify project)			
13	APAR GRADING (Upto two decimal places)	AFAR1	APAR2	APAR3
14	Brief Grounds for transfer:			
Attach latest Medical Certificate (NOT MEDICAL PRESCRIPTION & TEST REPORTS) in respect of medical cases and Service certificate showing Station & Department from the employer in case of spouse.				
If Spouse serving in DAD, Specify Office & Station of present posting.				
Station for which Spouse has applied as volunteer/Station Senior				

UNDERTAKING

It is to undertake that the information furnished above are correct.

Date:

(SIGNATURE OF APPLICANT)

(ALL COLUMNS ARE MANDATORY AS PER APPLICABILITY)

(To be filled by the Controller's office)

16	GROUND FOR RECOMMENDATION (Hard Tenure Completion, Age, Physically Challenged %, Medical Self, Medical Dependent, Serving Spouse - As per DoPT Guideline, Lady Seeking Repatriation, Home Town, Stay Away)	
17	If Not recommended reason thereof	
18	Whether any disciplinary case is pending against the individual.	

Date:

(SIGNATURE AND SEAL OF GO(AN))



“हर काम देश के नाम”

रक्षा लेखा महानियंत्रक

उलान बटार रोड, पालम, दिल्ली छावनी-110010

CONTROLLER GENERAL OF DEFENCE ACCOUNTS

Ulan Batar Road, Palam, Delhi Cantt.- 110010

Phone: 011-25665500/68, 25665568 Fax: 011-25674777 email: admnx.cgda@nic.in.web.www.cgda.nic.in

(Signature)
सहायक
उपनिर्देशक

No. AN/X/10050/2023/Repatriation(Hard/Tenure)/Vol.I

Dated: 11.05.2023

To

All Concerned Controller
(through E-mail)

Subject : Transfer Estt. DAD : Repatriation from Hard/Tenure stations.

It has been decided to call for the names of individuals (Upto AAO level), who are completing the tenure till 31.12.2023 at hard and tenure station as per HQrs office letter dated 15.07.2014. Individuals serving in PIFA/IFA offices may forward their application through their respective proforma controllers.

2. It is, therefore, requested to obtain & forward the application (in original) of all the volunteers in Annexure 'A-1' only along with connected data in Annexure 'B-1' **by 31.05.2023**. Annexure 'B-1' and 'C' containing individual details & service profile may also be forwarded in MS Office Excel through E-mail (admnx.cgda@nic.in or admnx.cgda@nic.in).

3. Nil report is also required.

(Signature)
(Satish Kumar Tripathi)
Sr. Accounts officer (AN)