



भारत सरकार  
रक्षा मंत्रालय  
रक्षा लेखा नियंत्रक, गुवाहाटी  
Government of India  
Ministry of Defence



**Controller of Defence Accounts**

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No. IA/II/46/Appro/ACs/2022-23

Date : 21.03.2023

**IMPORTANT CIRCULAR No. - 32**

To  
All LAOs/ALAOs/  
AO GE's/AGE's/AAO BSO/SA Section (M.O)

**Subject: Appropriation Accounts for the QE 03/2023.**

Appropriation Account for the **QE 03/2023** is to be submitted to the HQ. CGDA by the **1<sup>st</sup> week of May 2023** positively.

It is therefore, requested to furnish the same along with supporting documents in the prescribed Performa to this office **on or before 14/04/2023.**

It is also requested that columns of **Statement-B, Annexure-B, C, D, & I** that have been dealt with during the **QE 03/2023**, may please be filled in correctly. If however, no information is to be furnished against any particular column, the word "**NIL**" may please be inserted against such column and no column should be kept blank.

In view of the above, all concerned are requested to kindly ensure timely rendition of the **Appropriation Account** duly completed in all respect.

**Please note, that both Hard (i.e. Scanned Copy) & Soft Copy (i.e. in MS Excel) should invariably be sent through e-mail to [cda-guw@nic.in](mailto:cda-guw@nic.in) or to [cdaguwiacell.dad@gov.in](mailto:cdaguwiacell.dad@gov.in) Non-receipt of Appropriation Account (in both hard & soft copies) within the stipulated date may lead to initiation of disciplinary action against the responsible official by the Competent Authority.**

**Please accord TOP PRIORITY.**

  
(Rantu Saikia)  
Asst. Controller (IA)

**Copy to:**

✓ The IT & SW  
(Local)

: For uploading on CDA Guwahati website please.

  
(Rantu Saikia)  
Asst. Controller (IA)