
	भारत सरकार रक्षा मंत्रालय रक्षा लेखा नियंत्रक, गुवाहाटी GOVERNMENT OF INDIA MINISTRY OF DEFENCE CONTROLLER OF DEFENCE ACCOUNTS, GUWAHATI Udayan Vihar, Narangi, Guwahati- 781171 Mail: cda-guw@nic.in	 150 YEARS OF CELEBRATING THE MAHATMA
Tel. 0361-2640394/2641142		Fax. 0361-2640204/2640810/2641143

Circular No: 86

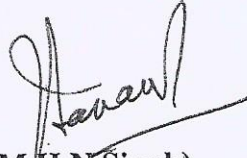
Dated: 29.07.2020

**CIRCULAR**  
**(THROUGH OFFICIAL WEBSITE)**

**Subject: Leave/ Absentee Report on the Date of Increment i.e 1st July 2020.**

A Leave/ Absentee report as on 01.07.2020 in r/o various Sections and Sub-Offices under CDA Guwahati was sought for vide this office circular no.76 dated 26/06/2020. All the offices have complied to the directions.

It is now hereby informed that reports stating the present status of absentee employees as on date or the dates of joining (in case the employees have joined office as on date) may be tendered to Admin III Section of Main Office through official email id (anpaycdaguwahati.dad@hub.nic.in) latest by 14/08/2020 so as to enable this office to grant Annual Increment from the date of joining.

  
(M.H.N Singh)  
Sr. Accounts Officer  
(AN-III)

File No. AN/III/II/PIS/PIC/Vol-II


Dated: 29/07/2020

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(M.H.N Singh)  
Sr. Accounts Officer  
(AN-III)