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CIRCULAR

No: IA/II/24/AAC/Vol-IV

Date: 05/01/2018

To

All LAOs/ALAOs/AO GEs/ AAO BSOs
(Through CDA Guwahati website)

Sub: 2nd Follow-Up report for QE 12/2017 of AAC for the year 2016-17.

2nd Follow-Up report for QE 12/2017 of AAC for the year 2016-17 i.e. position as on 31/12/2017 of the outstanding items pertaining to 01/04/2016 to 31/03/2017 is required to be finalized and rendered to HQrs office by the end of January 2018. Therefore, the 2nd follow-up report of AAC duly completed in all respects should reach this office **on or before 10/01/2018 without fail.**

The details of each settled and outstanding items shown in 2nd Follow-Up report for QE 12/2017 must be correct & duly verified with reference to supporting documents held in your office. Apt attention in this regard is highly desirable.

Please accord top priority.

— sd/ —
(J.N. Doley)
Asst. CDA (IA)

Copy to :

EDP Section : For uploading on CDA Guwahati website.

Sr. Accounts Officer (IA)