



रक्षा लेखा नियंत्रक का कार्यालय, गुवाहाटी उदयन विहार, नारंगी, गुवाहाटी-781171

OFFICE OF THE CONTROLLER OF DEFENCE ACCOUNTS
UDAYAN VIHAR, NARANGI, GUWAHATI: 781171.

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No. DDP/I/NPS/18/Order/Vol-XXXI I

Dated:- 04/02/2022

CIRCULAR No. : 17

To

MO CDA Guwahati &
All AO GEs/AAO GEs/ AO CCEs /AAO DEOs (Under CDA Guwahati)

Sub: Review of Compilation wef April'2021 to January'2022

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1. It has been observed that some of the office has reported non-compilation of PM pertaining to previous months at a belated stage. Therefore in order to ensure that all the PM's for the F.Y. 2021-22 w.e.f. 01/04/2021 have been compiled and reflected in the monthly sectional compilation. It is kindly requested to review all Punching Medium in respect of your office/ section for F.Y. 2021-22 upto January'2022 that the same has been compiled in sectional compilation correctly and no Punching Medium are left for punching by this office and a certificate on the above subject may be forwarded to this section through e-mail by 21st Feb'2022. The e-mail address of this section is 'cdaguwedp.dad@hub.nic.in'.

2. Further, it is requested to make efforts to bring the outstanding under the code head 016/04 & 016/05 to NIL balance as the remittance heads should close to NIL balance by the closing of the financial year (31/03/2022).

"Accord Priority".

Accounts Officer
(DDP Cell)

Copy to:

IT & SW Section: For uploading in CDA Guwahati website.
(Local)

Accounts Officer
(DDP Cell)